

PUBLIC SESSION AGENDA
NORTH CAROLINA STATE BOARD OF CPA EXAMINERS
FEBRUARY 22, 2016
10:00 A.M.
1101 OBERLIN ROAD
RALEIGH, NC

- I. Administrative Items**
 - A. Call to Order
In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.
 - 1. Public Hearing – Joel Moran Wilson, NC CPA No. 24462
 - B. Welcome and Introduction of Guests
 - C. Approval of Agenda (ACTION)
 - D. Minutes (ACTION)
 - E. Financial/Budgetary Items
 - 1. Financial Statements for January 2016 (ACTION)
 - F. Strategic Planning Session (DISCUSSION)
- II. Legislative & Rule-Making Items**
 - A. Rule-Making for 2016-2017 (DISCUSSION)
 - B. Report on the February 2, 2016, Meeting of the Joint Legislative Administrative Procedures Oversight Committee and Sub-Committee (FYI)
- III. National Organization Items**
 - A. NASBA Middle Atlantic Region Conference Call on February 8, 2016 (FYI)
- IV. State & Local Organization Items**
 - A. NCACPA Joint Dinner and “Issues & Eggs” Breakfast With the Board (FYI)
- V. Request for Declaratory Ruling**
- VI. Committee Reports**
 - A. Professional Standards (ACTION)
 - B. Professional Education and Applications (ACTION)
- VII. Public Comments**
- VIII. Closed Session**
- IX. Executive Staff and Legal Counsel Report**
- X. Adjournment**

PUBLIC SESSION MINUTES
North Carolina State Board of CPA Examiners
January 25, 2016
1101 Oberlin Road
Raleigh, NC 27605

MEMBERS ATTENDING: Michael H. Womble, CPA, President; Wm. Hunter Cook, CPA, Vice President; Jeffrey J. Truitt, Esq., Secretary-Treasurer; Murchison (Bo) Biggs, CPA; Cynthia B. Brown, CPA (via telephonic); Justin C. Burgess; and George W. Rohe, CPA.

STAFF ATTENDING: Robert N. Brooks, Executive Director; David R. Nance, CPA, Deputy Director; Frank Trainor, Esq., Staff Attorney; Lisa R. Hearne, Communications Manager; Jean Marie Small, Professional Standards Specialist; Buck Winslow, Licensing Manager; and Noel L. Allen, Legal Counsel.

GUESTS: James T. Ahler, CEO, NCACPA; Sharon Bryson, COO, NCACPA; Zachary Donahue, CPA, NCACPA; Suzanne Jolicoeur, Senior Manager, State Regulation & Legislation, AICPA; Nathan Standley, Esq., Allen Pinnix & Nichols; and Officer K.C. Min, Raleigh Police Department.

CALL TO ORDER: President Womble called the meeting to order at 10:00 a.m.

PUBLIC HEARING: President Womble called the Public Hearing to order to hear Case No. C2013172 - Paul David Musgrave. Mr. Musgrave was not present at the Hearing nor was he represented by counsel at the Hearing. David R. Nance, CPA, was sworn in and presented testimony. Messrs. Womble and Cook moved to enter Closed Session to discuss the case without Executive Staff or Staff Attorney present, but with Noel L. Allen, Esq., Legal Counsel present. Motion passed. Messrs. Truitt and Cook moved to permanently revoke NC CPA Certificate No. 36332 issued to Paul David Musgrave and to require payment of a civil penalty of \$4000.00--a \$1000.00 civil penalty for each of the four counts upon which he was convicted (Appendix I). Motion passed with seven affirmative and zero negative votes. The entire Public Hearing is a matter of public record.

MINUTES: The minutes of the December 14, 2015, meeting were approved as submitted.

FINANCIAL AND BUDGETARY ITEMS: The December 2015 financial statements were accepted as submitted.

STRATEGIC PLANNING SESSION: The Board members commented on the January 9, 2016, strategic planning session in Greensboro. The results of the session will be available at the February 22, 2016, meeting.

NOTIFICATION LETTER REGARDING LEGAL REPRESENTATION: President Womble asked the Board members to review the letter from Allen Pinnix & Nichols regarding legal representation to be discussed at the February 22, 2016, Board meeting.

LEGISLATIVE AND RULE-MAKING ITEMS: Mr. Brooks reported on the review and technical changes made by the legal staff of the Rules Review Commission (RRC) on the Board rules and the approval by the RRC at its January 21, 2016, meeting.

Mr. Brooks reported on the January 5, 2016, meeting of the Joint Legislative Administrative Procedures Oversight Committee which is reviewing the operation of occupational licensing boards in North Carolina.

Mr. Brooks presented a draft rule-making schedule for 2016-2017 for the Board to consider in addressing any rule-making for this year.

NATIONAL ORGANIZATION ITEMS: Messrs. Biggs and Cook moved to approve the response prepared by the Executive Staff to the NASBA/AICPA Accountancy Act and NASBA Uniform Accountancy Act Rules Exposure Draft on "Retired-CPA." Motion passed.

REPORT OF THE PROFESSIONAL STANDARDS COMMITTEE: Mr. Cook moved and the Board approved the following recommendations of the Committee:

Case No. C2013201 - Nathan R. Dodson - Approve the signed Consent Order (Appendix II).

Case No. C2014207 - Nnamdi O. Anyafo - Approve the signed Consent Order (Appendix III).

Case No. C2014310 - Gregory E. Underwood - Approve the signed Consent Order (Appendix IV).

Case No. C2015204 - Marty D. Carter - Approve the signed Consent Order (Appendix V).

Case No. C2015207 - William T. Mitchell - Approve the signed Consent Order (Appendix VI).

Case No. C2015212 - Heather M. Phillips - Approve the signed Consent Order (Appendix VII).

Case No. C2015235 - Angel N. Dronsfield - Approve the signed Consent Order (Appendix VIII).

Case No. C2015237 - Lisa L. McDonall - Approve the signed Consent Order (Appendix IX).

Case No. C2015241 - Kathleen Miller Mason - Approve the signed Consent Order (Appendix X).

Case No. C2015242 - Vinod Jain - Approve the signed Consent Order (Appendix XI).

Case No. C2015243 - Tamara L. Lee - Approve the signed Consent Order (Appendix XII).

Case No. C2015245 - Sam S. Azra - Approve the signed Consent Order (Appendix XIII).

Case No. C2015256 - Close the case without prejudice.

Case No. C2015259 - Daniel A. Yarborough - Approve the signed Consent Order (Appendix XIV).

Case No. C2015276 - Susan B. Hopkins - Approve the signed Consent Order (Appendix XV).

Case No. C2015283 - Mi Zhou - Approve the signed Consent Order (Appendix XVI).

Case No. C2015179 - Close the case without prejudice.

Case No. C2015232 and Case No. C2015233 - Close the cases without prejudice.

Case No. C2015318 - Close the case without prejudice.

Case No. C2015257 - Close the case without prejudice.

Case No. C2015258 - Close the case without prejudice.

Case No. C2015273 - Close the case without prejudice.

Case No. C2015282 - Close the case without prejudice.

Case No. C2014027 - Mr. Cook recused himself from this matter and did not participate in any discussion or vote on this matter.

REPORT OF THE PROFESSIONAL EDUCATION AND APPLICATIONS COMMITTEE: Mr. Rohe moved and the Board approved the following recommendations of the Committee:

Transfer of Grades Applications - The Committee recommended that the Board approve the following:

Valarie Shea Burke
Douglas Lee Brown
Edward McCrady Darling
Curtis Allen Fogle
Jana Lynn Johnson

Phacharawalai Kidking
Julian Alfonso Leon
Lisa Marie Perry
Ray Montgomery Phillips
Stephanie Elizabeth Vaughn

Original Certificate Applications - The Committee recommended that the Board approve the following:

Brooks Fieldon Aker
Donald Arthur Alm, III
Christopher Layne Anderson
Kimberly Paige Arvidson
Roscoe Benjamin Atkinson
Joshua Ryan Barber
Brett Anthony Barnard
Brian David Bartholomew
Kurt Lawson Beal
Graham Walters Bielamowicz
William Edward Collin Black
Andrew Dean Blackburn
Joshua Dennis Bolick
William Stuart Bost, IV
Brooklyn Danielle Bowers
Hilary Sheets Bowers
Daniel Patrick Bowes
Eric Benjamin Brickman
Danielle Elizabeth Brischke
Sarah Elizabeth Budd
Abigail Christine Buddo
Valarie Shea Burke
Douglas Lee Brown
Daniel Lee Bures
Danielle Krystle Carty
Wenjun Chen
Michael Thomas Clark
Ashlyn Lane Congdon
Rene Gamez Correa

Ashley Christine Cowing
William Alden Cranford, Jr.
Scott Ryan Crysel
William Ellis Culp
Edward McCrady Darling
Raymond Peters Dempsey, Jr.
Allison Marie Dilloian
Garret Joseph Drogosch
Daniel Auguste Drouin
Nicholas Scott Dunbar
Kelsey Kaehler Dunn
Mcagan Parrott Ellis
Jacob Russell Figg
Curtis Allen Fogle
Heather Michelle Ford
Steven Lee Foster
Matthew James Frawley
Justin Donald Freed
Lauren Lambert Gallion
Kristopher Corbin Garton
Siyu Ge
Jennifer Dinwiddie Goddard
William Scott Gressel
Jake Kenneth Grubbs
Stuart Caldwell Guidry
Bradley Steven Hamby
Emily Christine Hass
Bartley Vaden Heath
Diane McNeill Heath

Rodney Lee Herring
Matthew Thomas Hess
Kate Chapman Hogan
Kelsie Meryle Houck
Stephanie Allison Hubbard
Nicholas Michael Hurd
Alan Ray Johnson
Jana Lynn Johnson
Bradley Patrick Kenkel
Miranda Sweeney Kerns
Phacharawalai Kidking
David John Knight
Jacquelyn Lauren Kremer
Steven Wesley Kretschmer
Robert Maxell Lanning
Julian Lee
Lorraine Suan Lee
Michael Edward Leja
Julian Alfonso Leon
Benjamin Aaron Linderman
Ryan Charles Magec
Evan Elizabeth Martin
Jeffrey Todd Marty
Christopher Mark Matthews
McKay Hurley Matthews
Bryan Cameron McCall
Phillip Jason Mielat
Adam Smith Mitchell
George William Moore, Jr.
Katherine Margaret Moran
Andrew Everett Mossman
Jessica Nicole Murphy
Brian Lee O'Dell
Kasidy Clark Owens
John Reid Parker
Meera Rupesh Patel

Lisa Marie Perry
Brian David Phillips
Ray Montgomery Phillips
Taylor Henry Rebele
Anna Marie Riddle
Donna G. Rogers
John Chalmers Rogers
Kimberly Kristine Rohr
Kyle Todd Romance
Ashley Janelle Rutledge
James Whitfield Salmon
Meghan Colleen Seifert
Kseniya Volodymyrivn Shakotko
Ari Joseph Shapiro
Kelly Elizabeth Shields
Stephen Riley Skidmore
Andrew Ryan Smith
Timothy David Spahr
Travis Gale Starbuck
Tyler Robert Stephens
Kristen Anna Stiefel
Mariah Alyse Taylor
Jennifer Paige Tindal
Andrew David Toews
Michael Alan Trznadel
Andrew Daniel Tucker
Vernon Anthony Utley, Jr.
Stephanie Elizabeth Vaughn
Evan Thomas Vick
Suzanna Melver Vick
Jonathan Alonzo Virgie
Kathryn Elizabeth White Waldo
Hanna Marie Wemhoener
Joshua Robert Wentz
James Block Wheless, III

Staff reviewed and recommended approval of the original application submitted by Gabrielle Catherine Biskaduros. Ms. Biskaduros failed to disclose pertinent information with her Exam application, but provided it with her certificate application. Staff recommended approval of the application with a one-year probationary period. The Committee recommended that the Board approve staff recommendation.

Staff reviewed and recommended approval of the original application submitted by Joshua Scott Hulin. Mr. Hulin failed to disclose pertinent information with his Exam

application, but provided it with his certificate application. Staff recommended approval of the application with a one-year probationary period. The Committee recommended that the Board approve staff recommendation.

Staff reviewed and recommended approval of the original application submitted by Blake Hunter Patterson. Mr. Patterson failed to disclose pertinent information with his Exam application, but provided it with his certificate application. Staff recommended approval of the application with a one-year probationary period. The Committee recommended that the Board approve staff recommendation.

Staff reviewed and recommended approval of the original application submitted by Joseph Thomas Buckland. Mr. Buckland failed to disclose pertinent information with his Exam application, but provided it with his certificate application. Staff recommended approval of the application with a one-year probationary period. The Committee recommended that the Board approve staff recommendation.

Reciprocal Certificate Applications - The Committee recommended that the Board approve the following:

Sonali Asati	Susan McGrath
Peter Eric Baisch, Jr.	Michael Miano Mellow
Lisa Ryan Blair	Erik John Molander
Jamison Walter Buehler	Melissa Marie Monroe
Michael John Dietrick	David Michael Oller
Matthew William Donohue	Matthew Henry Peterson
Lesya V. Estrada	Harold Frank Pyle, III
Christine Fuller	John Joseph Pyne
Ginger Fields Griffeth	Deborah Lynn Railton
Craig Robert Jernstrom	Lauren Elizabeth Riley
John William Jordan	Dennis Paul Rosenzweig
Emmanuel W. Jourdan	John James Russell
Iryna Anatolievna Klepcha	Brenna Dominica Seredinsky
Sharon A. Klock	Theodore Clemente Smoyer
Michael Henry Kochanny	Sneha Satishkumar Somani
Daniel Michael Lavelle	Kevin Martin Tate
Christopher Michael Marsh	Taylor Matthew Ward
Elizabeth Dugle Mauch	Ying Yuan

Temporary Permits - The Committee recommended that the Board approve the following temporary permits that were approved by the Executive Director:

David Michael Oller, T8924	Ying Yuan, T8928
Craig Robert Jernstrom, T8925	Michael John Dietrick, T8929
Christine Fuller, T8926	Heather Jones Barsallo, T8930
Elizabeth Dugle Mauch, T8927	Iryna Anatolievna Klepcha, T8931

Julie Moore Schlosky, T8932
Lesya V. Estrada, T8935
Emmanuel Weaver Jourdan, T8936
Harold Frank Pyle, III, T8937
Kari Lee Hepburn, T8938
Dennis Paul Rosenzweig, T8939
John James Russell, T8940
Amy Elizabeth DeVore, T8941
Rochelle Ann Friend, T8942
Jeffrey Paul Farber, T8943
Kelsey Lee Mabe, T8944
Kimberly Ann Robinson, T8945
Megan Jean Leong, T8946
Christopher Robert Kovach, T8947
Stephanie Stern Al-Zubaidy, T8948
Jean Ann Wear, T8949

Raheel Qureshi, T8950
Clifford Dean Goss, T8951
Lisa Ramsey Granlund, T8952
Joseph Gerald Pariseau, T8953
Deborah Joyce Zell, T8954
Joshua Gerard Dzyak, T8955
Samantha C. Lepionka, T8956
Chad Warren Wouters, T8957
James Bradley Elam, T8958
Donald Paul Beebe, T8959
Robert Phillip Trautwein, T8960
Brian Lee Goldstein, T8961
Andrew Howard Greene, T8962
Nicole Dianne Evans, T8963
Ziqiu Zhu, T8964

Reinstatements - The Committee recommended that the Board approve the following:

Paul F. Burns, #23114
Margaret Maske Clayton, #23941
Roger Robert Clermont, #32474
Amanda Lee Cuthbertson, #35933
James Thomas Everett, III, #23250
Jack Robert Gates, #15246
Dana Edens Harper, #25574
April Christine Koller, #28704
Tonya Morris Mangum, #36040

Karen Lynn Miller, #23454
Francine Rochelle Noel, #26269
Robert Wayne Nordlander, #23797
Lawrence Allen Ollis, #16018
Laura Bagwell Otterberg, #25543
Pamela Hill Patrick, #18516
Jennifer Kristen Starling, #31904
Angela Marie Taylor, #26466

Staff reviewed and recommended approval of the reinstatement application submitted by Betty Jo Thompson. Ms. Thompson failed to disclose pertinent information with her license renewals, but provided it with her reinstatement application. Staff recommended approval of the application with a one-year probationary period. The Committee recommended that the Board approve staff recommendation.

Reissuance of New Certificate - The Committee recommended that the Board approve the following applications for reissuance of new certificate:

Theresa Roberts Gebhardt, #16027
Sandra B. Jones, #23191

James Christopher White, #20676

Reissuance of New Certificate and Consent Agreement - The Committee recommended that the Board approve the following application for reissuance of new certificate and consent agreement submitted by Jeffrey Dale Stoddard, #28024.

Firm Registrations - The Committee recommended that the Board approve the following professional corporations and professional limited liability companies that were approved by the Executive Director:

Sandy Dobson, CPA, PC
DeAnna Ford, CPA P.A.
Kenneth E. Hester CPA, Inc.
Kohari & Gonzalez, PLLC
Leggett, PLLC

Wes Rogers CPA, PC
Schellman & Company, Inc.
Kirti Shah CPA PLLC
Suzanne M. Young, CPA, PLLC

Extension Requests - The Committee recommended that the Board approve the following individuals for extension for completion of CPE until the dates noted:

Victor Kenneth Lewis, #23445
June 30, 2016

Jeffrey Paul Mahoney, #15823
June 30, 2016

The Committee recommended that the board disapprove the extension request submitted by George H. Bourgeois, Jr., #26795.

Examinations -The Committee recommended that the Board approve the following staff-approved applicants to sit for the Uniform CPA Examination:

Rhonda Abernathey
James Addison
Emily Agostinelli
Yuri Ahn
Michael Aiello
Esra Al-Shawafi
Eric Albright
Catherine Albury
Anthony Allen
Brandon Allen
Kelsey Allen
Hope Anderson
Joshua Anderson
Jan Ansley
John Anthony
Melissa Argueta
Summer Ashby
Nicholas Atz
Caroline Auten
Matthew Baber
Gregory Badgett
Jordan Barkley
Christine Barnes

David Barton
Carolyn Batke
De-Kia Battle
Nicholas Baum
Timothy Baynes
Laura Beam
Rebecca Beane
Mary Beets
Christopher Befus
Stephen Belcher
Jeffery Berrier
Thomas Bickes
Megan Billings
Benjamin Blackmon
Caley Boggs
Lauren Bolusky
Stacy Bonds
Corey Bowlin
Marques Boyce
Jackelyn Branco
Stacie Brandhoefer
Chase Branham
Phillip Braverman

Morgan Brown	Carolin Drost
Lynn Bruggeman	Jamie Dunlap
Dylan Cain	Felicia Edwards
Ryan Carson	Jefferson Ellington
Stephen Cates	Kasie Elmore
Henry Chao	Anna Elzey
Matthew Chapman	Mary Faircloth
Tyler Chapman	Hillary Fearington
Abraham Chen	Olena Fedchenko
Justin Chestnutt	Brian Fernander
Ruth Chu	Joshua Ferrin
Hanna Clark	Brian Fioravante
Rashaad Clavon	Daniel Fisher
Tracey Clements	Katlyn Foster
Patrick Click	Sean Fraser
Stephen Cobb	Laura Frazier
Elizabeth Colcord	George Freeman
Margaret Cole	Benjamin Fulcher
Kassie Coley	Michael Funderburg
Tiffany Collins	Rafacla Gaines
Marion Connor	Christopher Ganzon
Kenneth Cooper	Wenyu Gao
Michael Corrao	Ashleigh Gardner
Michael Cosolito	Matthew Gardner
Morgan Costner	Jamie Gillan
Lindsay Cregger	Katlyn Godwin
Maria Crisol	William Goldberg
Joshua Cubitt	Mihaela Gorciu
Andrew Cullinan	Daniel Graham
Natalie Cuzmenco	Derrick Greene
Timothy Daly	Thomas Greene
Laura Davenport	Suzannah Greenough
Cheryl Davis	Dana Gullede
Cameron Deese	Yufei Guo
Erin Delph	Joshua Harms
Terresa Dent	Virginia Harrelson
Candace DeSantes	Andrew Hassler
Cyprian Dickson	Brian Haun
David Dimsdale	John Haus
Elizabeth Dimsdale	Heather Hayes
Simona Dobson	Rachel Hebden
Jeremy Donabedian	Hayley Henson
Brian Donaldson	Maria Hernandez Gomez
Dwayne Dowden	Elizabeth Hester
Jonathan Draper	William Hight

Joshua Holbrooks
Amanda Holland
Andrew Hood
James Hope
Kathryn Horton
Ryan Hoyle
Hannah Huff
Noah Huffstetler
Hilary Hughes
Rebecca Hurst
Cory Hutchinson
Michael Irvin
Zana Ismail
Heather Jackson
Melony Jackson
Kimoi James
Shannon Jewett
Samuel Johnson
Symone Johnson
Trei Jolly
Kristen Jones
Leonnice Odette Kangaji
Samantha Kattan
Ashley Keen
Christopher Kellett
Anna Khlebnikova
Jacob Killmeier
Samuel Kimber
Krista King
Nicole King
Joseph Kirby
Kevin YinTak Kwong
Bart Landen
Keith Lane
David Larsen
Steven Leerberg
Jenna Lindeman
James Lipps
Brooke Lisson
Vanessa Loftis
Ernest Lookabill
Andrew Lopane
Meyosha Love
Ryan Mack
Brendan Madigan

Sarah Mali
Joseph Manzinger
Anna Martin
Brandon Martin
Ryann Marzouk
Jennifer Massengill
India Mathis
Jacob Mattern
Emily Maurer
Seth McGroder
William McLamb
Yixue Meehan
Jenna Meints
Shuoyi Meng
Daniel Michael
Aleiah Miller
Joshua Miller
Nathan Miller
Ryan Miller
Victoria Mintz
Alina Misiunas
Jason Morgan
Luke Morris
Lisa Morrow
Rosemary Murphey
Eric Murphy
Austin Myers
Madison Newman
Emily Newsome
Dustin Newton
Jimmy Nguyen
LanPhuong Nguyen
Luan Nguyen
Wei Ni
Sarah Nicholls
Christopher Nitto
Nkemjika Nwosu
Ademola Oloyede-Asanike
Billiah Onsomu
Amanda Ostrander
Elizabeth Paluso
Shaneka Parker
Jonathan Parnell
Mark Parsells
James Parsons

James Parsons
Dipali Patel
Katherine Patrick
Demetrice Patterson
Maddison Paul
Bradford Peaden
James Peedin
Meghan Perdue
Amber Permann
Charlotte Pielak
John Poole
Owen Poole
Brittany Powell
William Prevo
Susan Propst
Cori Pruner
Jeff Pullen
Sean Radler
Hannah Reams
Amanda Richardson
Kimberly Riley
Thomas Rita
William Ritter
Jeremy Roberts
Patricia Roberts
Mary Robertson
Nicole Rocco
Ellen Rockfeller
Meridith Rosborough
Valeric Rushing
Yuliya Sakun
Kenrick Samuelson
Cynthia Sandoval
Cristy Scholler
Kimberly Schuettpelz
Courtney Scruggs
Paul Seifert
Shay Sellati
Vishal Shah
Anthony Shank
Phillip Shehdan
Erin Shepard
Erin Sherk
Dakota Shoe
Constance Short

Jordan Shuping
Myranda Sieverding
Charquele Simien
Raven Simon
Athanasios Simotas
Katherine Skinner
Misti Skinner
Ian Slade
Dylan Smith
Kyle Smith
Susan Smitherman
Kevin Smyth
Tammy Southerland
Stacey Stafford
Erin Strickland
Steven Strickland
Lori Sullivan
Sabrina Summers
Rachel Sutton
Megan Switick
Christopher Tate
Ryan Taylor
Brandi Teat
Kara Tedder
Tyler Tew
Carrie Thompson
Maurice Thompson
Rachel Thompson
Ray Toney
Onur Uman
Shakira Vance
Corrie VanDyke
Andre Viljoen
Michael Visconti
Pearce Vogler
Eric Vozzo
Mandy Wakem
Sarah Walters
Jason Wellington
Haley West
Rachelle Westbrook
Kristin Wheeler
Robert Wheeler
Andrew White
Kristin White

Laurel Whitten
Shannon Wiggins
Justin Wike
Joshua Williams
Philip Williams
Ryan Williams
Sean Willie
Lindsey Willis
Nellie Wilson
Robert Windham

Maris Winters
Benjamin Wood
Kenneth Woodruff
Megan Wright
Dongling Wu
Lei Xu
Yao Zhang
Lisha Zhu
Brian Zick

Staff recommended that the Committee determine and accept the grades received for the October - November 2015 Exams. Twenty-five files with grade reports were haphazardly selected and available at the meeting for review by a Board member. The Committee recommended that the Board approve staff recommendation.

ADJOURNMENT: Messrs. Biggs and Burgess moved to adjourn the meeting at 11:23 a.m. Motion passed.

Respectfully submitted:

Attested to by:

Robert N. Brooks
Executive Director

Michael H. Womble, CPA
President

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #: C2013172

IN THE MATTER OF:
Paul David Musgrave, #36832
Respondent

BOARD ORDER

THIS CAUSE coming before the North Carolina State Board of Certified Public Accountant Examiners (the "Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, at public hearing ("Hearing"), with a quorum present, the Board finds, based on the evidence presented at the Hearing on January 25, 2016, that:

FINDINGS OF FACT

1. The Respondent was the holder of a certificate as a Certified Public Accountant in North Carolina.
2. The Board has jurisdiction over the Respondent and the subject matter of this action.
3. The Respondent received at least fifteen (15) days written notice of the Hearing. The notice was achieved by serving a Notice of Hearing by personal service, certified mail, or other method of delivery authorized by N.C. Gen. Stat. § 150B-38(c).
4. Venue is proper and the Hearing was properly held at 1101 Oberlin Road, Raleigh, North Carolina.
5. The Respondent did not object to any Board Member's participation in the Hearing of this matter.
6. The Respondent was not present at the Hearing and was not represented by counsel.
7. On December 13, 2011, Paul David Musgrave (the "Respondent") was indicted in the Southern District of Ohio alleging that the Respondent made misrepresentations on a Small Business Administration loan application for an Ohio Company.

8. The Respondent, following a trial by jury, was convicted on four (4) counts of financial crimes as described below.
9. The Respondent was convicted on one Count of Conspiracy to Commit Wire Fraud, Bank Fraud, and Submission of False Loan Applications. An element of that crime was that the Respondent "knowingly and voluntarily joined the conspiracy."
10. The Respondent was convicted on two counts of Wire Fraud. An element of those crimes was that the Respondent "had the intent to defraud."
11. The Respondent was convicted on one count of Bank Fraud. An element of that crime was that the Respondent "had the intent to defraud."

CONCLUSIONS OF LAW

1. Per N.C. Gen. Stat. § 150B-42, this Board Order constitutes a Final Agency Decision of the Board.
2. The Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code. Pursuant to N.C. Gen. Stat. § 93-12(9), the Board has the authority to impose discipline upon the Respondent and the Respondent's certificate and to impose civil monetary penalties.
3. The Respondent's actions, as set forth above, constitute convictions of crimes, an essential element of which is dishonesty, deceit, or fraud. Therefore, the Respondent is subject to discipline per N.C. Gen. Stat. § 93-12(9)(b).
4. The Respondent's actions, as set forth above, constitute a failure to uphold high standards of personal conduct in violation of 21 NCAC 08N .0201.
5. The Respondent's actions, as set forth above, demonstrate that the Respondent acted with the intent to deceive in violation of 21 NCAC 08N .0202(a).

Board Order - 3
Paul David Musgrave

6. The Respondent's actions, as set forth above, constitute discreditable acts that reflect adversely on the CPA's honesty, integrity, trustworthiness, good moral character, or fitness as a CPA in other respects in violation of 21 NCAC 08N .0203(b)(1).

BASED ON THE FOREGOING, the Board orders in a vote of 7 to 0 that:

1. The Respondent's CPA certificate is permanently revoked.
2. The Respondent shall pay a Civil Penalty of one thousand dollars (\$1000) for each of the four (4) counts upon which he was convicted, for a total of four thousand dollars (\$4000).

This the 25th day of January, 2016.



NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS

BY: _____

President

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #: C2013201

IN THE MATTER OF:
Nathan Dodson, #26919
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Nathan Dodson (hereinafter "Respondent") is the holder of North Carolina certificate number 26919 as a Certified Public Accountant.
2. On his 2013 annual certificate renewal, Respondent disclosed to the Board that the AICPA was in the process of investigating a governmental audit performed by Earney & Company, LLP's ("Firm"). The Respondent was the engagement manager on the governmental audit in question.
3. The Board staff opened a case file and held the matter in abeyance pending the resolution of the AICPA investigation.
4. In 2015, the AICPA identified certain audit deficiencies in the presentation of the governmental audit report. Respondent informed the AICPA that he was no longer in public accounting or providing services subject to peer review. Respondent agreed to provide certifications to the AICPA over the next three (3) years that he was no longer performing audits, reviews, or compilations. Prior to performing those services in the future, Respondent would be subject to certain remedial actions in order to address the issues raised by the AICPA ("Corrective Action Letter").
5. After reviewing the AICPA actions, Board staff requested a copy of the Firm's audit workpapers for the audited governmental entity. Based on review of investigatory materials and a summary review of the workpapers, the Board's Professional Standards Committee has recommended this Consent Order.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

NC BOARD OF

DEC 14 2015

CPA EXAMINERS

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. The workpaper deficiencies identified by the AICPA and the Board constitute a violation of 21 NCAC 08N .0212 and .0409.
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent, on a form provided by the Board, will verify that he is no longer engaged in services that require a peer review.
2. In the event that he decides to perform services subject to peer review in the future, Respondent shall provide the Board with evidence of compliance with all requirements in his AICPA Corrective Action Letter.

CONSENTED TO THIS THE 10th DAY OF December, 2015.
(Day) (Month) (Year)
Nathan Dodson
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NC BOARD OF

DEC 14 2015

CPA EXAMINERS

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #: C2014207

IN THE MATTER OF:
Nnamdi Obi Anyafo, #25231
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Nnamdi Obi Anyafo (hereinafter "Respondent") is the holder of North Carolina certificate number 25231 as a Certified Public Accountant.
2. The Respondent issued audit reports to a client for years 2012 and 2013. The reports were not issued in accordance with standards and were not issued through a registered CPA firm.
3. After review by the Board staff, it was determined that the audit report had numerous deficiencies, including the fact that the report presentation was incorrect and there were no footnotes.
4. The Board staff also noted that the Respondent had not undergone a system peer review as required by the Board's Rules.
5. The Respondent acknowledged that he had completed and signed the audit reports. He stated that he did not think he needed to register for peer review because of the small number of audits he performed.
6. The Respondent stated that he wishes to discontinue providing attest or assurance services.
7. The Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to

NC BOARD OF

DEC - 7 2015

CPA EXAMINERS

review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. The Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. The Respondent's actions as set out above constitute violations of 21 NCAC 08N .0302(a), .0401, and .0403.
3. Per N.C. Gen. Stat. § 93-12(9), and also by virtue of the Respondent's consent to this order, the Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and the Respondent agree to the following Order:

1. The Respondent may not provide any services that would otherwise be subject to peer review ("peer-reviewable services") for a period of three (3) years.
2. After three (3) years, the Respondent may perform peer-reviewable services subject to pre-issuance review performed by a reviewer mutually acceptable to the Respondent and the Board, until such time as he receives a "pass" on a system peer review or a "pass" or "pass with deficiencies" on an engagement peer review.
3. After three (3) years, if the Respondent opts to perform peer-reviewable services, he must complete eight (8) hours of audit CPE as part of his annual forty (40) hour CPE requirement until such time as he receives a "pass" on a system peer review or a "pass" or "pass with deficiencies" on an engagement peer review.
4. The Respondent shall remit, with this signed Consent Order, a civil penalty in the amount of one thousand dollars (\$1,000).

Consent Order - 3
Nnamdi Obi Anyafo

CONSENTED TO THIS THE 18 DAY OF November, 2015.
(Day) (Month) (Year)

Nnamdi Obi Anyafo
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NC BOARD OF
DEC - 7 2015
CPA EXAMINERS

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #: C2014310

IN THE MATTER OF:
Gregory E. Underwood, #18130
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Gregory E. Underwood (hereinafter "Respondent"), is the holder of North Carolina certificate number 18130 as a Certified Public Accountant.
2. Respondent was engaged to prepare the 2012 audit for Hospice of Stanly County ("Client").
3. The Client filed a complaint alleging that Respondent's audit services were deficient.
4. Respondent was slow to respond to the Board staff's request for information and repeatedly failed to meet the requirement that he provide a response within twenty-one (21) days.
5. In the course of investigating the complaint, the Board staff requested Respondent's workpapers supporting his audit services. Respondent provided those workpapers only after numerous requests from the staff and well in excess of twenty-one (21) days.
6. Respondent was unable to substantiate audit procedures through production of workpapers, resulting in multiple violations of the AICPA Statements on Auditing Standards.
7. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

NC BOARD OF
DEC 17 2015
CPA EXAMINERS

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's failure to perform audit engagements in accordance with all applicable standards constitutes a violation of 21 NCAC 08N .0403.
3. Respondent did not respond to Board inquiries within twenty-one (21) days as required by 21 NCAC 08N .0206.
4. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent shall not perform audit or review services for a period of three (3) years following the approval of this Consent Order
2. After three (3) years, Respondent may engage in audit or review services subject to the following conditions:
 - a. Respondent shall, at his own expense, be required to obtain pre-issuance reviews of all audits or reviews until such time as the Board determines that pre-issuance review is no longer necessary. The pre-issuance reviewer shall be approved by the Board. Respondent shall authorize and cause the pre-issuance reviewer to provide the Board with a copy of each pre-issuance review report upon its issuance.
 - b. Respondent, as part of his annual CPE requirement, must take eight (8) hours of Audit documentation coursework and eight (8) hours of Nonprofit Accounting and Reporting coursework.
 - c. The obligation to obtain a pre-issuance review of all audits and reviews, and the obligation to take the CPE specified above, shall remain in place until Respondent's firm receives a "pass" on a system peer review report.

Consent Order - 3
Gregory E. Underwood

3. Respondent shall pay a \$2,000 civil monetary penalty and \$500 administrative fee. Those payments are due at the time that Respondent signs and returns this Consent Order.

CONSENTED TO THIS THE 15th DAY OF December, 2015.
(Day) (Month) (Year)

[Signature]
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NC BOARD OF
DEC 17 2015
CPA EXAMINERS

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015204

IN THE MATTER OF:
Marty Dallas Carter, CPA, #15971
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 15971 as a Certified Public Accountant.
2. Respondent informed the Board on his 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, he had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted his Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet his 2013 requirements.
5. Respondent could not provide the CPE certificates of completion to the Board as requested. Respondent was unable to provide any documentation for forty (40) hours of continuing professional education ("CPE") taken to meet the 2013 CPE requirements.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew his certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return his certificate to the Board within fifteen (15) days of Respondent's receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of his certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return his certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Eighty (80) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study format.
5. Respondent shall pay a one thousand dollar (\$1,000.00) civil penalty, to be remitted to the Board prior to submitting a reissuance application.

Consent Order - 3
Marty Dallas Carter, CPA

6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of his certificate.

CONSENTED TO THIS THE 10th DAY OF December, 2015.
(Day) (Month) (Year)
Marty Dallas Carter
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015207

IN THE MATTER OF:
William Tracy Mitchell, #15201
Respondent

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CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 15201 as a Certified Public Accountant.
2. Respondent informed the Board on his 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, he had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted his Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet his 2013 requirements.
5. The Respondent was unable to provide any documentation for forty (40) hours of the 2013 CPE hours that he claimed on his 2014-2015 annual renewal. In addition, the Respondent did not provide documentation to substantiate completion of at least two (2) hours of ethics from a sponsor registered with either NASBA or the Board that he earned between January 1, 2013, and June 30, 2014.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew his certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return his certificate to the Board within fifteen (15) days of Respondent's receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of his certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return his certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Eighty (80) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study format.
5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.

Consent Order - 3
William Tracy Mitchell

- 6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of his certificate.

CONSENTED TO THIS THE 23rd DAY OF December, 2015.
(Day) (Month) (Year)
William Tracy Mitchell
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NC BOARD OF
JAN 5 - 2016
CPA EXAMINERS

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015212

IN THE MATTER OF:
Heather Phillips, #36494
Respondent

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CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 36494 as a Certified Public Accountant.
2. Respondent informed the Board on her 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, she had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted her Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet her 2013 requirements.
5. The Respondent was unable to provide any documentation for forty (40) hours of the 2013 CPE hours that she claimed on her 2014-2015 annual renewal.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

NC BOARD OF

JAN 7 - 2016

CPA EXAMINERS

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew her certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return her certificate to the Board within fifteen (15) days of her receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of her certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return her certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Eighty (80) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study format.

Consent Order - 3
Heather Phillips

- 5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.
- 6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of her certificate.

CONSENTED TO THIS THE 7 DAY OF January 2016.
(Day) (Month) (Year)
Heather Phillips
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NC BOARD OF
JAN 7 - 2016
CPA EXAMINERS

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015235

IN THE MATTER OF:

Angel Neal Dronsfield, CPA, #18294
Respondent

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CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 18294 as a Certified Public Accountant.
2. Respondent informed the Board on her 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, she had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted her Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet her 2013 requirements.
5. Respondent was unable to provide documentation for three (3) hours of the 2013 CPE hours that she would need to meet the forty (40) hour requirement that she claimed on her 2014-2015 annual renewal.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew her certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return her certificate to the Board within fifteen (15) days of her receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of her certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return her certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Forty-three (43) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study format.

- 5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.
- 6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of her certificate.

CONSENTED TO THIS THE 5th DAY OF January, 2016.
(Day) (Month) (Year)

Angel K Neal (formerly Angel Dronsfield)
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015237

IN THE MATTER OF:
Lisa Lee McDonall, CPA, #19628
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 19628 as a Certified Public Accountant.
2. Respondent informed the Board on her 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, she had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted her Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet her 2013 requirements.
5. Respondent was unable to provide documentation for nineteen (19) hours of the 2013 CPE hours that she would need to meet the forty (40) hour requirement that she claimed on her 2014-2015 annual renewal.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

NC BOARD OF
JAN 7 - 2016
CPA EXAMINERS

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew her certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return her certificate to the Board within fifteen (15) days of Respondent's receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of her certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return her certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Fifty-nine (59) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study format.

NC BOARD OF
JAN 7 - 2016
CPA EXAMINERS

- 5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.
- 6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of her certificate.

CONSENTED TO THIS THE 6th DAY OF January, 2016.
(Day) (Month) (Year)

Lisa Lee McDonall
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NC BOARD OF
JAN 7 - 2016
CPA EXAMINERS

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015241

IN THE MATTER OF:

Kathleen Miller Mason, CPA, #21000
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 21000 as a Certified Public Accountant.
2. Respondent informed the Board on her 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, she had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted her Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet her 2013 requirements.
5. Respondent was unable to provide documentation for twenty-one (21) hours of the 2013 CPE hours that she would need to meet the forty (40) hour requirement that she claimed on her 2014-2015 annual renewal. In addition, the Respondent did not provide documentation to substantiate completion of at least two (2) hours of ethics from a sponsor registered with either NASBA or the Board that she earned between January 1, 2013, and June 30, 2014.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

NC BOARD OF

JAN 12 2016

CPA EXAMINERS

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew her certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return her certificate to the Board within fifteen (15) days of her receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of her certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return her certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Sixty-one (61) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study or self-study format.

NC BOARD OF

JAN 12 2016

CPA EXAMINERS

Consent Order - 3
Kathleen Miller Mason, CPA

- 5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.
- 6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of her certificate.

CONSENTED TO THIS THE 6th DAY OF January, 2016.
(Day) (Month) (Year)
Kmm Mason
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NC BOARD OF
JAN 12 2016
CPA EXAMINERS

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015242

IN THE MATTER OF:
Vinod Jain, CPA, #21598
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 21598 as a Certified Public Accountant.
2. Respondent informed the Board on his 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, he had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted his Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet his 2013 requirements.
5. Respondent was unable to provide documentation for twenty-two (22) hours of the 2013 CPE hours that he would need to meet the forty (40) hour requirement for his 2014-2015 annual renewal. In addition, the Respondent did not provide documentation to substantiate completion of at least two (2) hours of ethics from a sponsor registered with either NASBA or the Board that he earned between January 1, 2013, and June 30, 2014.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

NC BOARD OF

DEC 31 2015

CPA EXAMINERS

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew his certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return his certificate to the Board within fifteen (15) days of his receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of his certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return his certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Sixty-two (62) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study format.
5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.

NC BOARD OF

DEC 31 2015

CPA EXAMINERS

Consent Order - 3
Vinod Jain, CPA

6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of his certificate.

CONSENTED TO THIS THE 29 DAY OF December, 2015.
(Day) (Month) (Year)

Vinod Jain
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NC BOARD OF
DEC 31 2015
CPA EXAMINERS

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015243

IN THE MATTER OF:
Tamara Lee, #22654
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 22654 as a Certified Public Accountant.
2. Respondent informed the Board on her 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, she had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted her Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet her 2013 requirements.
5. Respondent was unable to provide any documentation for forty (40) hours of the 2013 CPE hours that she would need to meet the forty (40) hour requirement that she claimed on her 2014-2015 annual renewal.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

NC BOARD OF
JAN 6 - 2016
CPA EXAMINERS

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew her certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return her certificate to the Board within fifteen (15) days of her receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of her certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return her certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Eighty (80) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study or self-study format.

Consent Order - 3
Tamara Lee

5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.
6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of her certificate.

CONSENTED TO THIS THE 4th DAY OF January, 2016.
(Day) (Month) (Year)
Tamara L. Lee
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NC BOARD OF
JAN 6 - 2016
CPA EXAMINERS

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015245

IN THE MATTER OF:

Sam S. Azra, #26086

Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 26086 as a Certified Public Accountant.
2. Respondent informed the Board on his 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, he had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted his Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet his 2013 requirements.
5. The Respondent was unable to provide documentation for twenty-six (26) hours of the 2013 CPE hours that he would need to meet the 40-hour requirement for his 2014-2015 annual renewal. In addition, the Respondent did not provide documentation to substantiate completion of at least two (2) hours of ethics from a sponsor registered with either NASBA or the Board that he earned between January 1, 2013, and June 30, 2014.
6. Respondent was unresponsive to Board inquiries following the initiation of a disciplinary action.
7. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

DEC 28 2015

CPA EXAMINERS

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), .0202(b)(4) and .0206.
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew his certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return his certificate to the Board within fifteen (15) days of Respondent's receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of his certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return his certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Sixty-six (66) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study format.

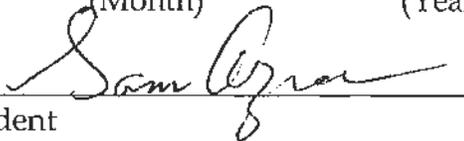
NC BOARD OF

DEC 28 2015

CPA EXAMINERS

- 5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.
- 6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of his certificate.

CONSENTED TO THIS THE 21 DAY OF 12, 2015.
(Day) (Month) (Year)

SAM AZRA 
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: 
President

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015259

IN THE MATTER OF:
Daniel Alan Yarborough, CPA, #33032
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 33032 as a Certified Public Accountant.
2. Respondent informed the Board on his 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, he had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted his Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet his 2013 requirements.
5. The Respondent provided proof of his base forty (40) hours of CPE. The Respondent did not provide documentation to substantiate completion of at least two (2) hours of ethics from a sponsor registered with either NASBA or the Board that he earned between January 1, 2013, and June 30, 2014.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew his certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return his certificate to the Board within fifteen (15) days of his receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of his certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return his certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Forty (40) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study format.

NC BOARD OF

JAN 8 - 2016

CPA EXAMINERS

5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.
6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of his certificate.

CONSENTED TO THIS THE 28th DAY OF December, 2015.
(Day) (Month) (Year)
David Yarborough
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015276

IN THE MATTER OF:
Susan Bradley Hopkins, CPA, #31097
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 31097 as a Certified Public Accountant.
2. Respondent informed the Board on her 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, she had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted her Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet her 2013 and 2014 requirements.
5. The Respondent was unable to provide documentation for nine and one-half (9.5) hours of the 2013 CPE hours that she would need to meet the forty (40) hour requirement for her 2014-2015 annual renewal.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

NC BOARD OF

JAN 4 - 2016

CPA EXAMINERS

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew her certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return her certificate to the Board within fifteen (15) days of her receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of her certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return her certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Forty-nine and one-half (49.5) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study format.

NC BOARD OF

JAN 4 - 2016

CPA EXAMINERS

- 5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.
- 6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of her certificate.

CONSENTED TO THIS THE 29 DAY OF December, 2015.
(Day) (Month) (Year)
Susan Bradley Hopkins
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NORTH CAROLINA
WAKE COUNTY

BEFORE THE NORTH CAROLINA STATE BOARD OF
CERTIFIED PUBLIC ACCOUNTANT EXAMINERS
CASE #C2015283

IN THE MATTER OF:
Mi Zhou, CPA, #36873
Respondent

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

1. Respondent is the holder of North Carolina certificate number 36873 as a Certified Public Accountant.
2. Respondent informed the Board on his 2014-2015 individual certificate Renewal ("Renewal") that between January 1, 2013, and June 30, 2014, he had obtained the requisite forty (40) hours of continuing professional education ("CPE") to meet the 2013 CPE requirements.
3. Based on Respondent's representation, the Board accepted his Renewal.
4. Board staff requested that Respondent provide certificates of completion for the CPE reported to meet his 2013 and 2014 requirements.
5. Respondent provided the CPE certificates of completion to the Board as requested. The Respondent provided documentation for forty (40) hours of 2013 and 2014 CPE. However, there is an issue with his 2013 CPE. The Respondent did not provide documentation to substantiate completion of at least two (2) hours of ethics from a sponsor registered with either NASBA or the Board that he earned between January 1, 2013, and June 30, 2014.
6. Respondent wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board *ex parte*, whether or not the Board accepts this Consent Order as written. Respondent understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

NC BOARD OF

DEC 29 2015

CPA EXAMINERS

BASED upon the foregoing, the Board makes the following Conclusions of Law:

1. Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
2. Respondent's actions as set out above constitute violations of 21 NCAC 08N .0202(a), .0202(b)(3), and .0202(b)(4).
3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of Respondent's consent to this order, Respondent is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent agree to the following Order:

1. Respondent's failure to provide adequate documentation of CPE renders the Renewal insufficient and untimely. Respondent's failure to adequately renew his certificate results in an automatic forfeiture pursuant to N.C. Gen. Stat. § 93-12(15).
2. Respondent must return his certificate to the Board within fifteen (15) days of his receipt of the Board's notification of its approval of this Consent Order.
3. Respondent may apply for the reissuance of his certificate after one (1) year from the date the Board approves this Consent Order as long as the civil penalty required in number five (5) of this Order has been timely received by the Board.
4. Respondent may apply to return his certificate to active status by submission and approval of a reissuance application which includes:
 - a. Application form,
 - b. Payment of the application fee,
 - c. Three (3) moral character affidavits, and
 - d. Forty (40) hours of CPE in the twelve (12) months preceding the application including an eight (8) hour accountancy law course as offered by the North Carolina Association of CPAs in a group-study or self-study format.

NC BOARD OF

DEC 29 2015

CPA EXAMINERS

- 5. Respondent shall pay a one thousand dollar (\$1,000) civil penalty, to be remitted to the Board prior to submitting a reissuance application.
- 6. Respondent agrees that failure to timely comply with any terms of this agreement and Consent Order shall be deemed sufficient grounds for revocation of his certificate.

CONSENTED TO THIS THE 28 DAY OF 12, 2015.
(Day) (Month) (Year)

M Zhou
Respondent

APPROVED BY THE BOARD THIS THE 25 DAY OF JANUARY, 2016.
(Day) (Month) (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED
PUBLIC ACCOUNTANT EXAMINERS



BY: [Signature]
President

NC BOARD OF
DEC 29 2015
CPA EXAMINERS

Financial Highlights
For the Ten Month Period Ended January 31, 2016
Compared to the Ten Month Period Ended January 31, 2015

	Budget Var.	Jan-16	Jan-15	Inc. (Dec.)
Total Revenue	\$108,253.11	\$ 2,647,889.51	\$ 2,589,997.25	\$ 57,892.26
■ Total Operating Revenue	\$97,580.57	\$ 2,599,671.97	\$ 2,545,776.21	\$ 53,895.76
❖ Total Net Non Operating Revenue	\$10,672.54	\$ 48,217.54	\$ 44,221.04	\$ 3,996.50
○ Total Expenses	-\$119,221.56	\$ 2,249,651.11	\$ 2,275,070.06	\$ (25,418.95)
Increase(Dec.) Net Assets for Period		\$ 398,238.40	\$ 314,927.19	\$ 83,311.21
Total Checking and Savings		\$ 797,383.21	\$ 608,821.78	\$ 188,561.43
Total Assets		\$ 3,470,817.28	\$ 3,251,433.35	\$ 219,383.93
Full-Time/Part-time Employees		13/1	13/1	0/0

Budget:

- Operating revenue was \$98,000 over budget primarily due to increased certificate fees (\$29,000) and exam fee revenue (\$62,000).
- ❖ Non-Operating revenue was \$11,000 over budget due to higher than expected interest income (\$2,700), rental income (\$3,600), and gift card usage (\$4,300).
- Expenses were \$119,000 under budget, primarily due to reduced salary/benefit costs (\$60,000), administrative costs assessed (\$20,000), postage/travel costs (\$16,000) and exam fees (\$11,000).

Actual:

- Total operating revenue increased from prior year by \$54,000. Increase related to increased certificate renewal fees (\$33,000) and expected exam fee revenue (\$20,000).
- ❖ Total net non-operating revenue increased this period compared to prior by \$4,000 primarily due to Board's use of gift cards for business expenses

02/05/16

NC Board of CPA Examiners
Statement of Net Position
 As of January 31, 2016

	<u>Jan 31, 16</u>	<u>Jan 31, 15</u>
ASSETS		
Current Assets		
Checking/Savings		
1076 · Bank of North Carolina - MMA	250,857.62	0.00
1075 · Union - Money Market	246,259.51	245,154.10
1074 · First Tennessee Bank - MMA	245,406.58	244,453.52
1023 · BB&T Disciplinary Clearing Acct	0.00	1,000.00
1020 · BB&T Checking Acct	44,357.08	112,189.24
1021 · BB&T Savings Account	10,240.52	4,602.92
1030 · BB&T Payroll Acct	261.90	1,422.00
Total Checking/Savings	<u>797,383.21</u>	<u>608,821.78</u>
Other Current Assets		
1110 · Accrued CD Interest	11,219.04	6,504.64
1050 · CD Investments - Current	991,541.47	984,492.68
1165 · Deferred Lease Commissions	0.00	1,236.24
1125 · Accts Rec Civil Penalties	4,500.00	1,000.00
1120 · Accounts Receivable	-11.02	31.85
Total Other Current Assets	<u>1,007,249.49</u>	<u>993,265.41</u>
Total Current Assets	<u>1,804,632.70</u>	<u>1,602,087.19</u>
Fixed Assets		
1330 · Land Improvement	14,640.90	9,240.90
1300 · Building	917,143.10	922,543.10
1305 · Land	300,000.00	300,000.00
1310 · Furniture	113,918.90	113,918.90
1320 · Equipment	209,909.92	193,139.75
1325 · Data Base Software	180,336.18	180,336.18
1390 · Accumulated Depreciation	-807,493.22	-765,484.47
Total Fixed Assets	<u>928,455.78</u>	<u>953,694.36</u>
Other Assets		
1250 · CD Investments Non-Current	737,728.80	695,651.80
Total Other Assets	<u>737,728.80</u>	<u>695,651.80</u>
TOTAL ASSETS	<u>3,470,817.28</u>	<u>3,251,433.35</u>
LIABILITIES & NET ASSETS		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	0.00	40.17
Total Accounts Payable	<u>0.00</u>	<u>40.17</u>

02/05/16

NC Board of CPA Examiners
Statement of Net Position
As of January 31, 2016

	<u>Jan 31, 16</u>	<u>Jan 31, 15</u>
Other Current Liabilities		
2040 · Accounts Payable Civil Penalty	4,050.00	900.00
2005 · Due to Exam Vendors	455,005.11	423,963.36
2011 · Accounts Payable Other	0.00	2,500.00
2015 · Accrued Vacation Current	<u>4,571.00</u>	<u>6,444.67</u>
Total Other Current Liabilities	<u>463,626.11</u>	<u>433,808.03</u>
Total Current Liabilities	463,626.11	433,848.20
Long Term Liabilities		
2020 · Accrued Vacation	<u>73,432.34</u>	72,148.92
Total Long Term Liabilities	<u>73,432.34</u>	<u>72,148.92</u>
Total Liabilities	537,058.45	505,997.12
Net Assets		
3010 · Net Assets Invest in Cap Assets	928,455.78	953,694.36
3020 · Designated for Capital Assets	100,000.00	100,000.00
3031 · Designated-Operating Expenses	300,000.00	300,000.00
3040 · Designated for Litigation	750,000.00	750,000.00
3900 · Net Assets Undesignated	457,064.65	326,814.68
Change in Net Assets	<u>398,238.40</u>	<u>314,927.19</u>
Total Net Assets	<u>2,933,758.83</u>	<u>2,745,436.23</u>
TOTAL LIABILITIES & NET ASSETS	<u>3,470,817.28</u>	<u>3,251,433.35</u>

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expense - Budget v. Actual
 April 2015 through January 2016

	Apr '15 - Ja...	Budget	\$ Over Bu...
Ordinary Income/Expense			
Income			
Certificate Fees			
4110 · Certificates - Initial	56,400.00	50,000.00	6,400.00
4120 · Certificates - Reciprocal	27,800.00	25,000.00	2,800.00
4121 · Certificates - Recip/Temp	0.00	0.00	0.00
4130 · Certificates - Temporary	0.00	0.00	0.00
4131 · Certificates - Temp Renewal	0.00	0.00	0.00
4140 · Certificates - Renewal Fees	1,202,700.00	1,183,500.00	19,200.00
4150 · Certificates - Reinst/Revoked	2,300.00	0.00	2,300.00
4151 · Certificates - Reinst/Surr	6,000.00	8,333.30	-2,333.30
4152 · Certificates - Reinst/Retired	600.00	0.00	600.00
4160 · Certificates - Notification	0.00	0.00	0.00
4161 · Certificate - Notification Rnw	0.00	0.00	0.00
Total Certificate Fees	1,295,800.00	1,266,833.30	28,966.70
Exam Fee Revenue			
4001 · Initial Adm Fees	186,990.00	186,875.00	115.00
4002 · Re-Exam Adm Fees	146,100.00	131,250.00	14,850.00
4004 · Exam Fees Revenue	902,090.83	875,000.00	27,090.83
4060 · Equivalency Exam Fees	0.00	0.00	0.00
4070 · Transfer Exam Grade Credit	75.00	0.00	75.00
4071 · Exam Review Fees	200.00	0.00	200.00
4072 · Exam Scholarship Coupon	-14,426.36	-34,366.90	19,940.54
Total Exam Fee Revenue	1,221,029.47	1,158,758.10	62,271.37
Misc			
4993 · Revenue Suspense	0.00		
4999 · Board Training	0.00	0.00	0.00
4910 · Educational Program Fees	0.00	0.00	0.00
4970 · Duplicate Certificates	875.00	0.00	875.00
4980 · Copies	0.00	0.00	0.00
4990 · Miscellaneous	322.50	1,250.00	-927.50
Total Misc	1,197.50	1,250.00	-52.50
Partnership Fees			
4260 · Partnership Registration Fees	0.00	0.00	0.00
4261 · Partnership Renewal Fees	39,170.00	36,500.00	2,670.00
Total Partnership Fees	39,170.00	36,500.00	2,670.00
Professional Corporation Fees			
4250 · PC Registration Fees	4,550.00	3,750.00	800.00
4251 · PC Renewal Fees	37,925.00	35,000.00	2,925.00
4252 · PC Renewal Fees W/Penalties	0.00	0.00	0.00
Total Professional Corporation Fees	42,475.00	38,750.00	3,725.00
Total Income	2,599,671.97	2,502,091.40	97,580.57
Expense			
6900 · Bad Debit Expense	0.00	0.00	0.00
6690 · Over & Short	0.05	0.00	0.05

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expense - Budget v. Actual
 April 2015 through January 2016

	Apr '15 - Ja...	Budget	\$ Over Bu...
Fringe Benefits			
5031 · Retirement - NCLB Contribution	44,849.85	45,391.70	-541.85
5033 · Retirement - NCLB Administr	2,079.90	1,333.34	746.56
5035 · Health Ins. Premiums	89,868.25	115,000.00	-25,131.75
5036 · Medical Reim Plan	29,278.74	32,500.00	-3,221.26
5038 · Unemployment Claims	0.00	0.00	0.00
Total Fringe Benefits	166,076.74	194,225.04	-28,148.30
Board Travel			
5120 · Board Travel - Board Meetings	17,427.63	19,200.00	-1,772.37
5121 · Board Travel - Prof Meetings	113.49	0.00	113.49
5122 · Board Travel - NASBA Annual	16,381.04	18,907.00	-2,525.96
5123 · Board Travel - NASBA Regional	4,084.04	8,775.00	-4,690.96
5124 · Board Travel - NASBA Committees	238.20	0.00	238.20
5125 · Board Travel - AICPA/NASBA	0.00	0.00	0.00
5126 · Board Travel - NCACPA Annual	0.00	0.00	0.00
5127 · Board Travel - NCACPA/Board	1,548.55	0.00	1,548.55
5128 · Board Travel - AICPA Committees	0.00	0.00	0.00
5129 · Miscellaneous Board Costs	1,438.42	0.00	1,438.42
5133 · Board Travel - NASBA CPE	0.00	0.00	0.00
Total Board Travel	41,231.37	46,882.00	-5,650.63
Building Expenses			
5800 · Building Maintenance	248.57	1,000.00	-751.43
5801 · Electricity	9,142.91	10,000.00	-857.09
5802 · Grounds Maintenance	2,460.00	2,500.00	-40.00
5803 · Heat & Air Maintenance	4,950.93	5,250.00	-299.07
5804 · Improvements	0.00	0.00	0.00
5805 · Insurance	4,459.00	4,500.00	-41.00
5807 · Janitorial Maintenance	4,750.00	5,000.00	-250.00
5808 · Pest Control Service	150.00	200.00	-50.00
5809 · Security & Fire Alarm	2,320.38	2,500.00	-179.62
5810 · Trash Collection	834.59	200.00	634.59
5811 · Water & Sewer	768.17	916.70	-148.53
Total Building Expenses	30,084.55	32,066.70	-1,982.15
Continuing Education -Staff			
5050 · Continuing Education - Staff	2,988.15	3,333.30	-345.15
5051 · Continuing Education - RNB	0.00	0.00	0.00
5052 · Continuing Education - Computer	0.00	0.00	0.00
Total Continuing Education -Staff	2,988.15	3,333.30	-345.15
Exam Postage			
5531 · Exam Postage	960.00	1,166.70	-206.70
Total Exam Postage	960.00	1,166.70	-206.70
Exam Printing			
5533 · Exam Printing	0.00	0.00	0.00
Total Exam Printing	0.00	0.00	0.00

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expense - Budget v. Actual
 April 2015 through January 2016

	Apr '15 - Ja...	Budget	\$ Over Bu...
Exam Sitting and Grading			
5538 · Exam Vendor Expense	821,885.69	833,333.30	-11,447.61
Total Exam Sitting and Grading	821,885.69	833,333.30	-11,447.61
Exam Supplies			
5532 · Exam Supplies	0.00	0.00	0.00
Total Exam Supplies	0.00	0.00	0.00
Exam Temporary Staff			
5530-10 · Temp Employees - May	0.00	0.00	0.00
5530-20 · Temp Employees - Nov	0.00	0.00	0.00
Total Exam Temporary Staff	0.00	0.00	0.00
Investigation & Hearing Costs			
5220 · Investigator Fees	0.00	0.00	0.00
5221 · Staff Investigation Costs	124.20	0.00	124.20
5222 · Investigation Materials	10,159.46	8,333.30	1,826.16
5230 · Hearing Costs	2,512.28	4,166.70	-1,654.42
5231 · Rule-Making Hearing Costs	398.80	0.00	398.80
5232 · Legal Advertising	0.00	0.00	0.00
5250 · Administrative Cost Assessed	-21,860.65	-2,083.30	-19,777.35
5260 · Civil Penalties Assessed	-72,700.00	-6,250.00	-66,450.00
5261 · Civil Penalties Remitted	62,780.44	0.00	62,780.44
Total Investigation & Hearing Costs	-18,585.47	4,166.70	-22,752.17
Legal Expense			
5140 · Legal Counsel - Administrative	31,594.30	25,000.00	6,594.30
5141 · Legal Counsel - Spec Projects	0.00	0.00	0.00
5210 · Legal Counsel - Prof Standards	0.00	10,000.00	-10,000.00
5211 · Legal Counsel - Litigation	27,333.39	10,000.00	17,333.39
Total Legal Expense	58,927.69	45,000.00	13,927.69
Misc Personnel			
5034 · Misc. Payroll Deduction	0.00	1,250.00	-1,250.00
5037 · HSA Deduction	0.00	0.00	0.00
5090 · Flowers, Gifts, Etc.	80.06	0.00	80.06
5091 · Staff Recruiting	0.00	0.00	0.00
5092 · Misc. Personnel Costs	4,298.14	2,500.00	1,798.14
Total Misc Personnel	4,378.20	3,750.00	628.20
Office Expense			
5436 · Contracted Copy Service	19,325.79	25,000.00	-5,674.21
5301 · Equipment Rent	624.00	1,000.00	-376.00
5310 · Decorations	238.42	250.00	-11.58
5320 · Payroll Service	1,409.80	1,666.70	-256.90
5360 · Telephone	4,553.44	6,250.00	-1,696.56
5361 · Internet & Website	4,378.90	6,350.00	-1,971.10
5390 · Clipping Service	2,469.33	3,333.30	-863.97
5400 · Computer Prog/Assistance	780.00	4,166.70	-3,386.70
5405 · Computer Software Maintenance	38,851.33	37,500.00	1,351.33
5410 · Dues	7,740.00	8,200.00	-460.00
5420 · Insurance	15,861.00	15,600.00	261.00
5430 · Audit Fees	8,730.00	8,730.00	0.00

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expense - Budget v. Actual
 April 2015 through January 2016

	Apr '15 - Ja...	Budget	\$ Over Bu...
5435 · Consulting Services	0.00	833.30	-833.30
5440 · Misc Office Expense	945.00	3,500.00	-2,555.00
5445 · Banking Fees	2,206.70	2,666.70	-460.00
5450 · Credit Card Fees	46,049.46	37,500.00	8,549.46
Total Office Expense	154,163.17	162,546.70	-8,383.53
Per Diem - Board			
5110 · Per Diem - Board Meetings	10,400.00	12,000.00	-1,600.00
5111 · Per Diem - Prof Meetings	0.00	3,333.30	-3,333.30
5112 · Per Diem - NASBA Annual	1,900.00	3,500.00	-1,600.00
5113 · Per Diem - NASBA Regional	400.00	2,000.00	-1,600.00
5114 · Per Diem - NASBA Committees	611.80	0.00	611.80
5115 · Per Diem - AICPA/NASBA	0.00	0.00	0.00
5116 · Per Diem - NCACPA Annual	0.00	800.00	-800.00
5117 · Per Diem - NCACPA/Board	500.00	500.00	0.00
5118 · Per Diem - AICPA Committees	0.00	0.00	0.00
5119 · Per Diem - Miscellaneous	0.00	500.00	-500.00
5130 · Clerical Reimbursement	0.00	0.00	0.00
5135 · Per Diem - NASBA CPE	0.00	0.00	0.00
Total Per Diem - Board	13,811.80	22,633.30	-8,821.50
Postage			
5345 · Postage - UPS	14,900.00	10,000.00	4,900.00
5340 · Postage - Other	4,456.81	16,250.00	-11,793.19
5341 · Postage - Newsletter	56,600.00	55,000.00	1,600.00
5342 · Postage - Business Reply	1,700.00	2,083.30	-383.30
5343 · Postage - Renewal	1,440.00	1,666.70	-226.70
5344 · Postage - Rulebook	0.00	0.00	0.00
Total Postage	79,096.81	85,000.00	-5,903.19
Printing			
5330 · Printing - Other	8,233.97	5,833.30	2,400.67
5331 · Printing - Newsletter	50,495.72	44,166.70	6,329.02
5332 · Printing - Special Projects	0.00	0.00	0.00
5333 · Printing - Renewal	0.00	0.00	0.00
5334 · Printing - Rulebook	0.00	0.00	0.00
5335 · Mailing Label Printing	0.00	0.00	0.00
Total Printing	58,729.69	50,000.00	8,729.69
Repairs & Maintenance			
5380 · Repairs - Misc.	0.00	0.00	0.00
5381 · Maintenance - Copiers	1,219.43	2,916.70	-1,697.27
5382 · Maintenance - Computer	1,075.92	1,250.00	-174.08
5383 · Maintenance - Postage	0.00	833.30	-833.30
Total Repairs & Maintenance	2,295.35	5,000.00	-2,704.65

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expense - Budget v. Actual
 April 2015 through January 2016

	Apr '15 - Ja...	Budget	\$ Over Bu...
Salaries & Payroll Taxes			
5040 · State Unemployment Tax	1,871.96	2,333.30	-461.34
5010 · Staff Salaries	733,579.29	757,029.03	-23,449.74
5020 · Part-Time Staff Salaries	11,691.28	15,008.50	-3,317.22
5021 · Temporary Contractors	290.00	0.00	290.00
5030 · FICA Taxes	54,000.10	59,030.00	-5,029.90
Total Salaries & Payroll Taxes	801,432.63	833,400.83	-31,968.20
Scholarships			
5535 · Scholarship	6,000.00	11,000.00	-5,000.00
Total Scholarships	6,000.00	11,000.00	-5,000.00
Staff Travel			
5060 · Staff Travel - Local	654.29	2,125.00	-1,470.71
5061 · Staff Travel - Prof Mtgs	2,342.76	3,291.70	-948.94
5062 · Staff Travel - NASBA CPE	0.00	0.00	0.00
5063 · Staff Travel - NASBA Ethics	0.00	0.00	0.00
5070 · Staff Travel - NASBA Annual	7,537.53	8,103.00	-565.47
5071 · Staff Travel - NASBA Regional	5,347.45	5,265.00	82.45
5072 · Staff Travel - NASBA ED/Legal	298.00	0.00	298.00
5073 · Staff Travel - NASBA Committee	0.00	0.00	0.00
5074 · Staff Travel - AICPA	0.00	0.00	0.00
5075 · Staff Travel - NCACPA Meetings	93.70	1,666.70	-1,573.00
5076 · Staff Travel - NCACPA/Board	0.00	1,250.00	-1,250.00
5077 · Staff Travel - Clear Conference	0.00	0.00	0.00
5078 · Staff Travel - Vehicle	488.00	0.00	488.00
5080 · Staff Travel - Univ Dialogue	0.00	0.00	0.00
Total Staff Travel	16,761.73	21,701.40	-4,939.67
Subscriptions/References			
5370 · Subscriptions/References	1,091.30	3,666.70	-2,575.40
Total Subscriptions/References	1,091.30	3,666.70	-2,575.40
Supplies			
5350 · Supplies - Office	4,288.39	3,750.00	538.39
5351 · Supplies - Copier	1,195.20	3,541.70	-2,346.50
5352 · Supplies - Computer	2,838.07	2,708.30	129.77
5353 · Supplies - Special Projects	0.00	0.00	0.00
Supplies - Other	0.00	0.00	0.00
Total Supplies	8,321.66	10,000.00	-1,678.34
5920 · Funded Depreciation	0.00	0.00	0.00
6999 · Uncategorized Expenses	0.00	0.00	0.00
9999 · Suspense	0.00	0.00	0.00
Total Expense	2,249,651.11	2,368,872.67	-119,221.56
Net Ordinary Income	350,020.86	133,218.73	216,802.13
Other Income/Expense			
Other Income			
8250 · Gift Card Revenue	10,300.00	6,000.00	4,300.00

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expense - Budget v. Actual
 April 2015 through January 2016

	Apr '15 - Ja...	Budget	\$ Over Bu...
Interest Income			
8500 · Interest Income - MMAs	2,597.50	0.00	2,597.50
8505 · Interest Income - BB&T BUS IDA	0.00	0.00	0.00
8510 · Interest Income - CDs	13,464.44	13,333.30	131.14
8520 · Interest Income - Prudential TB	0.00	0.00	0.00
8530 · Interest Income - Wachovia MM	0.00	0.00	0.00
Total Interest Income	16,061.94	13,333.30	2,728.64
8200 · Rental Income	21,855.60	18,211.70	3,643.90
8920 · Gain on Sale of Fixed Assets	0.00	0.00	0.00
8921 · Loss on Sale of Fixed Assets	0.00	0.00	0.00
Total Other Income	48,217.54	37,545.00	10,672.54
Other Expense			
7000 · Leasing Commission	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	48,217.54	37,545.00	10,672.54
Change in Net Assets	398,238.40	170,763.73	227,474.67

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expenses
 Year-to-Date Comparison

	<u>Apr '15 - Ja...</u>	<u>Apr '14 - Ja...</u>
Ordinary Income/Expense		
Income		
Certificate Fees		
4110 · Certificates - Initial	56,400.00	52,225.00
4120 · Certificates - Reciprocal	27,800.00	25,200.00
4140 · Certificates - Renewal Fees	1,202,700.00	1,178,520.00
4150 · Certificates - Reinst/Revoked	2,300.00	2,200.00
4151 · Certificates - Reinst/Surr	6,000.00	4,700.00
4152 · Certificates - Reinst/Retired	600.00	0.00
Total Certificate Fees	<u>1,295,800.00</u>	<u>1,262,845.00</u>
Exam Fee Revenue		
4001 · Initial Adm Fees	186,990.00	195,500.00
4002 · Re-Exam Adm Fees	146,100.00	132,750.00
4004 · Exam Fees Revenue	902,090.83	897,877.37
4070 · Transfer Exam Grade Credit	75.00	150.00
4071 · Exam Review Fees	200.00	900.00
4072 · Exam Scholarship Coupon	-14,426.36	-25,895.16
Total Exam Fee Revenue	<u>1,221,029.47</u>	<u>1,201,282.21</u>
Misc		
4993 · Revenue Suspense	0.00	0.00
4999 · Board Training	0.00	0.00
4910 · Educational Program Fees	0.00	24.00
4970 · Duplicate Certificates	875.00	800.00
4990 · Miscellaneous	322.50	820.00
Total Misc	<u>1,197.50</u>	<u>1,644.00</u>
Partnership Fees		
4260 · Partnership Registration Fees	0.00	70.00
4261 · Partnership Renewal Fees	39,170.00	38,660.00
Total Partnership Fees	<u>39,170.00</u>	<u>38,730.00</u>
Professional Corporation Fees		
4250 · PC Registration Fees	4,550.00	3,900.00
4251 · PC Renewal Fees	37,925.00	37,375.00
Total Professional Corporation Fees	<u>42,475.00</u>	<u>41,275.00</u>
Total Income	<u>2,599,671.97</u>	<u>2,545,776.21</u>
Expense		
6690 · Over & Short	0.05	-595.53
Fringe Benefits		
5031 · Retirement - NCLB Contribution	44,849.85	46,343.31
5033 · Retirement - NCLB Administr	2,079.90	843.58
5035 · Health Ins. Premiums	89,868.25	92,190.45
5036 · Medical Reim Plan	29,278.74	27,199.59
5038 · Unemployment Claims	0.00	277.13
Total Fringe Benefits	<u>166,076.74</u>	<u>166,854.06</u>

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expenses
 Year-to-Date Comparison

	<u>Apr '15 - Ja...</u>	<u>Apr '14 - Ja...</u>
Board Travel		
5120 · Board Travel - Board Meetings	17,427.63	12,921.24
5121 · Board Travel - Prof Meetings	113.49	156.80
5122 · Board Travel - NASBA Annual	16,381.04	10,681.29
5123 · Board Travel - NASBA Regional	4,084.04	7,096.96
5124 · Board Travel - NASBA Committees	238.20	0.00
5127 · Board Travel - NCACPA/Board	1,548.55	824.95
5129 · Miscellaneous Board Costs	1,438.42	5,293.30
Total Board Travel	<u>41,231.37</u>	<u>36,974.54</u>
Building Expenses		
5800 · Building Maintenance	248.57	8,495.75
5801 · Electricity	9,142.91	8,699.97
5802 · Grounds Maintenance	2,460.00	1,500.51
5803 · Heat & Air Maintenance	4,950.93	5,026.97
5804 · Improvements	0.00	514.50
5805 · Insurance	4,459.00	3,983.00
5807 · Janitorial Maintenance	4,750.00	4,777.46
5808 · Pest Control Service	150.00	125.00
5809 · Security & Fire Alarm	2,320.38	2,199.41
5810 · Trash Collection	834.59	644.69
5811 · Water & Sewer	768.17	749.15
Total Building Expenses	<u>30,084.55</u>	<u>36,716.41</u>
Continuing Education -Staff		
5050 · Continuing Education - Staff	2,988.15	2,657.00
5051 · Continuing Education - RNB	0.00	60.00
Total Continuing Education -Staff	<u>2,988.15</u>	<u>2,717.00</u>
Exam Postage		
5531 · Exam Postage	960.00	900.00
Total Exam Postage	<u>960.00</u>	<u>900.00</u>
Exam Sitting and Grading		
5538 · Exam Vendor Expense	821,885.69	831,067.43
Total Exam Sitting and Grading	<u>821,885.69</u>	<u>831,067.43</u>
Investigation & Hearing Costs		
5221 · Staff Investigation Costs	124.20	200.00
5222 · Investigation Materials	10,159.46	10,700.90
5230 · Hearing Costs	2,512.28	2,255.13
5231 · Rule-Making Hearing Costs	398.80	978.75
5250 · Administrative Cost Assessed	-21,860.65	-6,238.60
5260 · Civil Penalties Assessed	-72,700.00	-54,400.00
5261 · Civil Penalties Remitted	62,780.44	41,135.98
Total Investigation & Hearing Costs	<u>-18,585.47</u>	<u>-5,367.84</u>
Legal Expense		
5140 · Legal Counsel - Administrative	31,594.30	21,755.42
5211 · Legal Counsel - Litigation	27,333.39	11,653.95
Total Legal Expense	<u>58,927.69</u>	<u>33,409.37</u>

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expenses
 Year-to-Date Comparison

	<u>Apr '15 - Ja...</u>	<u>Apr '14 - Ja...</u>
Misc Personnel		
5034 · Misc. Payroll Deduction	0.00	0.00
5037 · HSA Deduction	0.00	0.00
5090 · Flowers, Gifts, Etc.	80.06	72.48
5091 · Staff Recruiting	0.00	299.00
5092 · Misc. Personnel Costs	4,298.14	2,383.37
Total Misc Personnel	4,378.20	2,754.85
Office Expense		
5436 · Contracted Copy Service	19,325.79	0.00
5301 · Equipment Rent	624.00	467.15
5310 · Decorations	238.42	252.52
5320 · Payroll Service	1,409.80	1,558.91
5360 · Telephone	4,553.44	6,428.74
5361 · Internet & Website	4,378.90	3,299.00
5390 · Clipping Service	2,469.33	2,469.44
5400 · Computer Prog/Assistance	780.00	2,860.00
5405 · Computer Software Maintenance	38,851.33	30,904.30
5410 · Dues	7,740.00	8,040.00
5420 · Insurance	15,861.00	14,585.00
5430 · Audit Fees	8,730.00	8,475.00
5440 · Misc Office Expense	945.00	719.00
5445 · Banking Fees	2,206.70	2,420.22
5450 · Credit Card Fees	46,049.46	42,812.10
Total Office Expense	154,163.17	125,291.38
Per Diem - Board		
5110 · Per Diem - Board Meetings	10,400.00	7,150.00
5111 · Per Diem - Prof Meetings	0.00	200.00
5112 · Per Diem - NASBA Annual	1,900.00	1,800.00
5113 · Per Diem - NASBA Regional	400.00	1,350.00
5114 · Per Diem - NASBA Committees	611.80	300.00
5117 · Per Diem - NCACPA/Board	500.00	800.00
5118 · Per Diem - AICPA Committees	0.00	400.00
5119 · Per Diem - Miscellaneous	0.00	100.00
Total Per Diem - Board	13,811.80	12,100.00
Postage		
5345 · Postage - UPS	14,900.00	11,300.00
5340 · Postage - Other	4,456.81	4,875.02
5341 · Postage - Newsletter	56,600.00	61,500.00
5342 · Postage - Business Reply	1,700.00	1,125.00
5343 · Postage - Renewal	1,440.00	1,350.00
Total Postage	79,096.81	80,150.02
Printing		
5330 · Printing - Other	8,233.97	5,901.81
5331 · Printing - Newsletter	50,495.72	45,400.12
Total Printing	58,729.69	51,301.93

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expenses
 Year-to-Date Comparison

	Apr '15 - Ja...	Apr '14 - Ja...
Repairs & Maintenance		
5381 · Maintenance - Copiers	1,219.43	2,838.58
5382 · Maintenance - Computer	1,075.92	333.99
5383 · Maintenance - Postage	0.00	50.00
Total Repairs & Maintenance	<u>2,295.35</u>	<u>3,222.57</u>
Salaries & Payroll Taxes		
5040 · State Unemployment Tax	1,871.96	1,911.99
5010 · Staff Salaries	733,579.29	779,929.35
5020 · Part-Time Staff Salaries	11,691.28	11,138.38
5021 · Temporary Contractors	290.00	0.00
5030 · FICA Taxes	54,000.10	57,233.14
Total Salaries & Payroll Taxes	<u>801,432.63</u>	<u>850,212.86</u>
Scholarships		
5535 · Scholarship	6,000.00	9,000.00
Total Scholarships	<u>6,000.00</u>	<u>9,000.00</u>
Staff Travel		
5060 · Staff Travel - Local	654.29	833.55
5061 · Staff Travel - Prof Mtgs	2,342.76	1,881.33
5070 · Staff Travel - NASBA Annual	7,537.53	6,081.92
5071 · Staff Travel - NASBA Regional	5,347.45	4,795.37
5072 · Staff Travel - NASBA ED/Legal	298.00	0.00
5073 · Staff Travel - NASBA Committee	0.00	-486.80
5075 · Staff Travel - NCACPA Meetings	93.70	30.72
5076 · Staff Travel - NCACPA/Board	0.00	159.50
5077 · Staff Travel - Clear Conference	0.00	1,186.57
5078 · Staff Travel - Vehicle	488.00	5,105.13
Total Staff Travel	<u>16,761.73</u>	<u>19,587.29</u>
Subscriptions/References		
5370 · Subscriptions/References	1,091.30	4,349.15
Total Subscriptions/References	<u>1,091.30</u>	<u>4,349.15</u>
Supplies		
5350 · Supplies - Office	4,288.39	7,795.98
5351 · Supplies - Copier	1,195.20	1,576.20
5352 · Supplies - Computer	2,838.07	1,059.00
Total Supplies	<u>8,321.66</u>	<u>10,431.18</u>
5920 · Funded Depreciation	0.00	3,993.39
9999 · Suspense	0.00	0.00
Total Expense	<u>2,249,651.11</u>	<u>2,275,070.06</u>
Net Ordinary Income	350,020.86	270,706.15
Other Income/Expense		
Other Income		
8250 · Gift Card Revenue	10,300.00	1,650.00

02/05/16

NC Board of CPA Examiners
Statement of Revenues & Expenses
Year-to-Date Comparison

	Apr '15 - Ja...	Apr '14 - Ja...
Interest Income		
8500 · Interest Income - MMAs	2,597.50	1,584.53
8510 · Interest Income - CDs	13,464.44	11,522.86
Total Interest Income	16,061.94	13,107.39
8200 · Rental Income	21,855.60	29,413.65
8920 · Gain on Sale of Fixed Assets	0.00	50.00
Total Other Income	48,217.54	44,221.04
Net Other Income	48,217.54	44,221.04
Change in Net Assets	<u>398,238.40</u>	<u>314,927.19</u>

North Carolina State Board of CPA Examiners

2016 Strategic Mission, Vision, Values and Objectives

Our Mission

The mission of the North Carolina State Board of CPA Examiners is to protect the public by ensuring that persons issued licenses as certified public accountants possess the necessary education, skills, and capabilities, and that they perform competently in the accounting profession.

Our Vision

The Board seeks to;

- Faithfully meet our mandate of public protection
- Be visible and available to the public and our licensees
- Be diverse in gender and ethnicity
- Be good stewards of our resources
- Provide world class customer service to our licensees and the public
- Maintain a vigorous and effective enforcement program
- Maintain a CPE program focused on enhancing licensee competence
- Use technology to effectively and efficiently provide services to our licensees and the public

Our Values

The Board's values define how we will go about the work of fulfilling our mission and achieving our vision. The Board commitment to excellence is demonstrated by the following key values:

- High Ethical Standards and Integrity
- Service to our licensees and the public
- Honesty and Fairness
- Competence
- Open Transparent Communication
- Teamwork
- Continuous Improvement
- Financial Stewardship

Our Objectives

Exceptional Customer Service

- Recognized as providing the highest quality service to the public and licensees.

Competency Focused CPE

- Relevant CPE requirements that result in enhanced competence for licensees.

Improved Audit Quality

- Improvements in identifying and remediating audit failures.

Effective Enforcement

- Easy access for the public and profession to file complaints.
- Timely processing of legitimate complaints to final resolution.
- Consistent application of statutes and rules.
- Appropriate punishment for offenders.

Integrated Technology

- Integrated licensing, compliance (including CPE tracking and auditing), and enforcement systems.
- Adopting best practices in the use of technology across the activities of the Board to enhance board effectiveness and efficiency.

Improved Visibility of the Board

- Enhanced public awareness of the Board and its mission.
- Enhanced understanding of the purpose and operation of the Board among its candidates and licensees.

Strategically Aligned Operational Planning

- Operational activities and goals aligned with the strategic objectives of the Board.

Sustainable Staffing

- Ensure continuity of Board operations through proper staffing levels and effective retention efforts.
- Maintain effective succession planning at all levels.

Draft Rule-Making Schedule for 2016 as Recommended by Staff

- January 25, 2016 – discussion of rules and draft rule-making schedule
- February 22, 2016 – continued discussion of rules
- March 23, 2016 – continued discussion of rules
- April 25, 2016 – draft rules presented and discussed
- May 19, 2016 - continued discussion of draft rules
- June 23, 2016 –continued discussion of draft rules
- July 22, 2016 - continued discussion of draft rules
- August 22, 2016 - proposed rules presented and voted on to send to the Rules Review Commission (RRC) for publication in the NC Register
- September 12, 2016 – filing deadline for publication in the NC Register
- October 3, 2016 – published in the NC Register
- October 27, 2016 – public rule-making hearing
- December 2, 2016 – public comment period ends
- December 19, 2016 – final action by the Board on the proposed rules
- December 20, 2016 – file rules with the RRC
- January 2017 – review by the RRC at its meeting
- February 1, 2017 – effective date of rules

21 NCAC 08N .0305 RETENTION OF CLIENT RECORDS

(a) Return Upon Demand. A CPA shall return client records in his or her possession to the client after a demand is made for their return. The records shall be returned upon demand unless circumstances make some delay reasonable in order to retrieve a closed file or to extract the CPA's work papers described in Paragraph (f) of this Rule. If the records cannot be returned upon demand, the CPA shall immediately notify the client of the date the records will be returned. Nothing in this Rule shall be interpreted to require a CPA to pay delivery costs when the records are returned to the client.

(b) Who May Demand Client Records. If the client is a partnership, records shall be returned upon request to any of its general partners. If the client is a limited partnership or a registered limited liability partnership, records shall be returned upon request to its general partner(s) and the managing partner, or his or her designated individual respectively. If the client is a corporation, records shall be returned upon request to its president. If the client is a limited liability company, records shall be returned upon request to the manager. Joint records shall be returned upon request to any to the record.

(c) Return of Original Records. If the engagement is terminated prior to completion or the CPA's work product has neither been received nor paid for by the client, the CPA shall be required to return only those records originally given to the CPA by the client.

(d) Retention to Force Payment. A CPA shall not retain a client's records in order to force payment of any kind.

(e) Work Papers Included in Client Records. Work papers are usually the CPA's property and need not be surrendered to the client. However, in some instances work papers may contain data that should be reflected in the client's books and records, but for convenience have not been duplicated therein with the result that the client's records are incomplete. In such instances, the portion of the work papers containing such data constitutes part of the client's records, and copies shall be given to the client along with the rest of the client's records. Work papers considered part of the client's records include but are not limited to:

- (1) worksheets in lieu of original entry (such as listings and distributions of cash receipts or cash disbursements on columnar work paper);
- (2) worksheets in lieu of general ledger or subsidiary ledgers, such as accounts receivable, job cost and equipment ledgers, or similar types of depreciation records;
- (3) all adjusting and closing journal entries and supporting details not fully set forth in the journal entry; and
- (4) consolidating or combining journal entries and worksheets and supporting detail used in arriving at final figures incorporated in an end product such as financial statements or tax returns.

(f) Work Papers Belonging to the CPA. Work papers developed by the CPA incident to the performance of an engagement that do not result in changes to the client's records, or are not in themselves part of the records ordinarily maintained by such clients, are the CPA's work papers and are not the property of the client. For example, the CPA may make extensive analyses of inventory or other accounts as part of the selective audit procedures. These analyses are considered to be a part of the CPA's work papers, even if the analyses have been prepared by client personnel at the request of the CPA. Only to the extent these analyses result in changes to the client's records would

the CPA be required to furnish the details from the work papers in support of the journal entries recording the changes, unless the journal entries themselves contain all necessary details.

(g) Reasonable Fees for Copies. Nothing in this Rule shall be construed to require the CPA to furnish a client with copies of the client's records already in the client's possession. However, if the client asserts that such records have been lost, or are otherwise not in the client's possession, the CPA shall furnish copies of the records and may charge a reasonable fee.

(h) Retention of Work Product and Work Papers. A CPA shall ensure that the work product and the work papers created in the performance of an engagement for a client are retained for at least five years after the date of issuance of the work product unless the CPA is required by law to retain such records for a longer period.

History Note: Authority G.S. 55B-12; 57D-2-02; 93-12(9);
Eff. April 1, 1994;
Amended Eff. January 1, 2006; April 1, 2003;
Readoption Eff. February 1, 2016.

21 NCAC 08N .0402 INDEPENDENCE

(a) A CPA, or the CPA's firm, who is performing an engagement in which the CPA, or the CPA's firm, will issue a report on financial statements of any client (other than a report in which lack of independence is disclosed) shall be independent with respect to the client in fact and appearance.

(b) Independence is impaired if, during the period of the professional engagement, a covered person:

- (1) had or was committed to acquire any direct or material indirect financial interest in the client;
- (2) was a trustee of any trust or executor or administrator of any estate if such trust or estate had or was committed to acquire any direct or material indirect financial interest in the client; and
 - (A) the covered person (individually or with others) had the authority to make investment decisions for the trust or estate;
 - (B) the trust or estate owned or was committed to acquire more than 10 percent of the client's outstanding equity securities or other ownership interests; or
 - (C) the value of the trust's or estate's holdings in the client exceeded 10 percent of the total assets of the trust or estate;
- (3) had a joint closely held investment that was material to the covered person; or
- (4) except as permitted in the AICPA Professional Standards Code of Professional Conduct and Bylaws, had any loan to or from the client or any officer or director of the client, or any individual owning 10 percent or more of the client's outstanding equity securities or other ownership interests.

(c) Independence is impaired if during the period of the professional engagement, a shareholder, a member, a partner or professional employee of the firm, his or her immediate family and close relatives, (as defined in the AICPA Code of Professional Conduct and Bylaws) or any group of such persons acting together owned more than five percent of a client's outstanding equity securities or other ownership interests.

(d) Independence is impaired if, during the period covered by the financial statements, or during the period of the professional engagement, a shareholder, a member, a partner, or professional employee of the firm was simultaneously associated with the client as a:

- (1) director, officer, employee, or in any capacity equivalent to that of a member of management;
- (2) promoter, underwriter, or voting trustee; or
- (3) trustee for any pension or profit-sharing trust of the client.

(e) For the purposes of this Rule "covered person" is

- (1) an individual on the attest engagement team;
- (2) an individual in a position to influence the attest engagement;
- (3) a partner or manager who provides non-attest services to the attest client beginning once he or she provides 10 hours of non-attest services to the client within any fiscal year and ending on the later of the date:
 - (A) the firm signs the report on the financial statements for the fiscal year during which those services were provided; or

- (B) he or she no longer expects to provide 10 or more hours of ~~nonattest~~ non-attest services to the attest client on a recurring basis;
 - (4) a partner in the office in which the lead attest engagement partner primarily practices in connection with the attest engagement;
 - (5) the firm, including the firm's employee benefit plans; or
 - (6) an entity whose operating, financial, or accounting policies can be controlled (as defined by generally accepted accounting principles (GAAP) for consolidation purposes) by any of the individuals or entities described in Subparagraphs (1) through (5) of this Paragraph or by two or more such individuals or entities if they act together;
- (f) The impairments of independence listed in this Rule shall not be interpreted to be an all inclusive list.

*History Note: Authority G.S. 55B-12; 57D-2-02; 93-12(9);
Eff. April 1, 1994;
Amended Eff. February 1, 2011; April 1, 2003;
Readoption Eff. February 1, 2016.*

NASBA
Middle Atlantic Region Conference Call
February 8, 2016 - 11:00 a.m.

Agenda

Dial: 888-899-2375

Passcode: 188181

1. Roll call -welcome guests to call (Stephanie)
2. Opening remarks (Stephanie)
 - Summary of January BOD
 - CGMA issue
 - CPA exam 10 day window
 - Experience requirement is 1 year enough
 - Firm transitioning with baby boomers
 - CPE audit Quality Tool/Audit tracking #1 IT Priority
 - MRAs
 - NC Dental case legislation concerns – John Johnston (later in call)
 - Reminder of Regional Meeting June 7-9 at Omni Grove Park Inn Asheville NC – New member orientation – Scholarships available
3. What's happening with your board? (Below are some of the items they have discussed in current board meetings/and or issues you may want to discuss.)
 - NC strategic planning
 - MD PROC & Firm mobility
 - WV newsletter status; Data base
 - DC international candidates sitting for CPA exam in DC
 - DE steps to help them to get on ALD
 - SC – CPE
 - VA – Data base
4. Update on Legislation (Dan Dustin & John Johnson)
5. Communication Committee input (Ross EHUDIN or Stephanie if Ross cannot make it)
6. Open Forum
7. Adjourn