### PUBLIC SESSION MINUTES

North Carolina State Board of CPA Examiners July 24, 2017 1101 Oberlin Road Raleigh, NC 27605

MEMBERS ATTENDING: Wm. Hunter Cook, CPA, President; Cynthia B. Brown, CPA, Vice President; Jeffrey J. Truitt, Esq., Secretary-Treasurer; Murchison "Bo" Biggs, CPA; Justin C. Burgess; L. Samuel Williams, Jr., CPA; and Michael H. Womble, CPA.

STAFF ATTENDING: Robert N. Brooks, Executive Director; David R. Nance, CPA, Deputy Director; Frank Trainor, Esq., Staff Attorney; Lisa R. Hearne, Communications Manager; Jean Marie Small, Professional Standards Specialist; Buck Winslow; Licensing Manager; Julia L. Mayo, Professional Standards Assistant; and Noel L. Allen, Esq., Legal Counsel.

GUESTS: Mark Soticheck, CPA, COO, NCACPA; Jonathan Kraftchick, CPA, NCACPA; Beth Wood, CPA, State Auditor of NC; Suzanne Jolicoeur, Senior Manager, State Regulation & Legislation, AICPA; and Sgt. J.A. Stokes, Raleigh Police Department.

CALL TO ORDER: President Cook called the meeting to order at 10:00 a.m. and read the notice as required by NCGS 138A-15(e) and reminded the Board members that they have a duty to avoid conflicts of interest and the appearance of conflicts of interest.

PUBLIC HEARING: President Cook called the Public Hearing to order to hear Case Nos. C2016221-1 and C2016221-2 – Bobby T. Martin, CPA and Bobby T. Martin, CPA, PLLC. Mr. Martin was not present at this Hearing nor was he represented by counsel at the Hearing. David R. Nance, CPA, was sworn in and presented testimony. Messrs. Womble and Biggs moved to enter Closed Session to discuss the case without Executive Staff or Staff Attorney present, but with Noel L. Allen, Esq., Legal Counsel present. Motion passed. Messrs. Biggs and Williams moved to permanently revoke NC CPA Certificate No. 7160 issued to Bobby T. Martin and suspend the CPA firm registration of Bobby T. Martin, CPA, PLLC (Appendix I). Motion passed with seven (7) affirmative and zero (0) negative votes. The entire Public Hearing is a matter of public record.

MINUTES: The minutes of the June 22, 2017, meeting were approved as submitted.

**FINANCIAL AND BUDGETARY ITEMS:** The June 2017 financial statements were accepted as submitted.

Mr. Cook provided the Board with the report of the Audit Committee and a draft of the 2016 -2017 audit report. Mr. Cook moved for approval of the draft 2016 -2017 audit report as recommended and presented by the Audit Committee (Appendix II). Motion passed with seven (7) affirmative and zero (0) negative votes.

**REPORT OF THE PROFESSIONAL STANDARDS COMMITTEE:** Ms. Brown moved and the Board approved the following recommendations of the Committee:

Case Nos. C2016208-1 and C2016208-2 - Jammie L. Eubanks, CPA and Jammie L. Eubanks, CPA, P.A. - Approve the signed Consent Order (Appendix III).

Case Nos. C2016210-1 and C2016210-2 - Mark T. Preston, CPA and Preston Sims & Darden, P.A - Approve the signed Consent Order (Appendix IV).

<u>Case No. C2017114 - Regina H. Rudolph, CPA</u> - Approve the signed Consent Order (Appendix V).

Case No. C2016150 - Normand J. Travis - Approve a Notice of Hearing for August 21, 2017, at 10:00 a.m.

Case No. C2017116 - Close the case without prejudice.

Case No. C2017126 - Close the case without prejudice.

Case No. C2017128 - Close the case without prejudice.

REPORT OF THE PROFESSIONAL EDUCATION AND APPLICATIONS COMMITTEE: Mr. Biggs moved and the Board approved the following recommendations of the Committee:

**Transfer of Grades Applications** - The Committee recommended that the Board approve the following:

Kaitlyn Nicole Bunyak Christian Tyler Reighard Daphne Anna Sims Stacy Renée Wendholt

**Original Certificate Applications** - The Committee recommended that the Board approve the following:

Nicolas Frederick Barnes
Benjamin Elliott Beal
Tyler Chapman Betts
Jarryd Dalton Blaetz
Hayden Wright Boles
Patrick Dewey Bone
Kaitlyn Nicole Bunyak
James Louis Calvert
Wendy Mauldin Cheek

Aikaterini Papasaranti Coker Margaret Rebecca Cole Jane McKenzie Cone Colin Browning Craigie Andrew Martin Cullinan Lewis Wesley Curtis, III John Thomas Decker Megan Christine DeMoss Antwain Denard Dickens Wesley Robert Doble Cameron Shane Donaldson Laura Schutz Duggan Haley Elizabeth Ezzell Olena V. Fedchenko Paige Katherine Garner

Benjamin James Harrington-Smith

Cameran Dawn Harrison

Trevor Blake Huggins Kelsey Allyson Isaacs Lisa Ann Johansen Katie Jo Jones

Jolanda Marie Jordan Thomas John Keaveny, III Thomas Gabriel Langa Melissa Mary Leney Michael Hunter Lindsey

Norman Wade Lindsey, Jr. Jordan Harris Loman Ernest Joe Lookabill Robert Jackson Lyerly, Jr.

Meredith Turner Mayer-Salman

Dylan Michael McNiff

Christopher David Moltke-Hansen

Allison Kent Moore

Rachel Elizabeth Needham Jasmyn Nicole Nicholas Brandon Lee Oliver Katherine Shea Patrick Matthew Cecil Patterson Natalie Allison Reed Christian Tyler Reighard Devan Ferrell Riley

William Edward Ritter, III

Jessica Lynn Rosera Justin David Russell Daphne Anna Sims Beth Ann Smith

Stephen Michael Spivey
Dylan Troy Squire
Samuel Wray Stroup
Megan Nicole Switick
James Ryan Taylor
Amanda Sara Tilchin
Michael Neil Trefzger
Edward Andres Vallejo
Pearce Robert Vogler
James Samuel Wax
Stacy Reneé Wendholt
Alexander Michael Woodie

**Reciprocal Certificate Applications** - The Committee recommended that the Board approve the following:

Mina Aduorkor Akita

Daysi G. Allen

Jennifer Serrato Angelada-Jao

Hany Nagah Attia Lisa Marie Bellucci

Michael Mariano Bersani Dona Lorrie Braswell Robert Franklin Breining Christina Marie Campion Jacob Calvin Capps

Shannon Ashley Carlton

Anna Crane

Jason Miles Deshayes

Alexander William Duchesneau

Anita Pippin Edwards Danielle VanHouten Foster Lee Buchanan Gay Elena Gogea

Brian D. Gorman

Thomas Austin Vincent Guglielmi

Jennifer Eden Harvey Laura Marie Hay Alan Keith Himebaugh Jerry Robert Hinton Jerry Wayne Hinton, Jr.

Jason Daniel Holt Bryan A. Kesler

Jolin Thomas Kinnealy James Jolin Koniszewski Christopher Lee Lindsay

Ramon Martinez Joshua James May Peter Edward McElhinney Patrick Aaron McGraw Amy Michaela McGuire Andrew Robert McIntosh Jennifer Anne Moehring Mark Stephen Nye Christine Marie Osborne Joel Thomas Patterson Kueiling Peng Tonya J. Pinkerton Michele Ayne Reagan Reed Alan Roig John Daniel Schurter

Jennifer Kay Smit
Jeffrey William Smith
Bradley Stephen Starbuck
Joseph Benjamin Sutter
Amanda Lynn Towne
Linda Louise Tucker
Robert Andrew Vallejo
Matyas Varga Jr.
Donald John Wentling, III
Joshua Wheeler
Timothy Joseph Wilhelmy
Jacqueline A. Zuber

Staff reviewed and recommended approval of the original application submitted by Mark Edward McCann. Mr. McCann failed to disclose pertinent information with his application but provided it upon staff request. Staff recommended approval of the application with a one-year probationary period. The Committee recommended that the Board approve staff recommendation.

**Temporary** Permits - The Committee recommended that the Board approve the following temporary permits that were approved by the Executive Director:

Danielle VanHouten Foster, T9887 Joshua James May, T9888 Reed Alan Roig, T9889 Alexander William Duchesneau, T9890 John Thomas Kinnealy, T9891 Xinchen Tian, T9892 James John Koniszewski, T9893 Patrick Aaron McGraw, T9894 Jennifer Serrato Angelada-Jao, T9895 Mina Aduorkor Akita, T9896 David John Ludwin, T9899 Doreen Mucntener, T9900 Phyllis Rigsby Bryan, T9901 Gerald David Gevirtz, T9902 Brooke Elaine White, T9903 Andrew Philip Flowers, T9904 Julia Aileen Szyjka, T9905

Reinstatements - The Committee recommended that the Board approve the following:

Amy Batts Bell, #20534 Angel M. Chatterton, #27524 Billy Joe Emory, #35969 Harriet Phelps Furuseth, #14729 Joshua William Harmening, #36381 Claudia A. Keene, #28794

Amy Anita Kemp, #36032 Jonathan Shaun Kuker, #37022 Susan Kathryn Lightweis, #32455 Karen Alexandra Rudroff, #38448 Glenn Allen Ruggles, #36980 Kristy Lynn Smith, #30402 **Reissuance of New Certificate** - The Committee recommended that the Board approve the following applications for reissuance of new certificate:

Martin Joseph Halloran, #31477 Vinod Jain, #21598 James Luther, Ott #24752 Heather Cromwell Phillips, #36494 Jeremiah Daniel Robison, #38224

Reissuance of New Certificate and Consent Agreement - The Committee recommended that the Board approve the application for reissuance of new certificate and consent agreement submitted by Mengliang Zhang, #36864.

Firm Registration - The Committee recommended that the Board approve the application of the professional corporation Melton & Wakem, PC that was approved by the Executive Director.

**Extension Requests** - The Committee recommended that the Board approve the following individuals for extension for completion of CPE until the dates noted:

Benjamin Franklin Gentry Jr., #7776 June 30, 2017 James Calvin Shearin, #15895 June 30, 2017

**Letters of Warning -** The Committee recommended that the Board approve the requests to rescind the Letters of Warning awarded to the individuals listed below:

Clay Patrick De Wan, #38796 Lindsey Dawn Hodges, #37388 Kristen Marie Hogan, #39891 Brooke Corcoran Regensburg, #38907 Ziyi Sun, #39681

**Examinations -**The Committee recommended that the Board approve the following staff-approved applicants to sit for the Uniform CPA Examination:

Michael Abbott
Ylora Acosta
Heather Ambrose
Brenna Aube
William Austin
Matthew Avioli
Tracy Ayers
Victoria Barrow
Krystle Baysinger
Lynsey Bell
Derek Belza
Michelle Bennett
Robert Bett

William Biney

Anitra Black
Aaron Bonertz
Jonathan Bowie
Brittany Brodnick
Charles Brown
Maris Bryant
Kristin Cain
Mary Cates
Stacie Chapman
Nannetta Christiani
Shawna Christie
Isaac Church
Chad Collins
Mark Comerford

Melissa Conde Alena Degtereva Erin Delph

Christopher Dickson

Austin Donze
Kerianne Doran
Tawanda Dzangare
Kimberly Ervin
Travis Evans
Clay Foreman
John Futrelle
Christopher Gadd
Rafaela Gaines
John Garrett

John Garrett
Martha Goodman
Gregory Hales
Tariq Hamed
Xiaofeng Han
Susan Haskins
David Hatfield
Jennifer Hemphill
Hayley Henson

Fred Hitti Andy Hoang Joshua Holbrooks Benjamin Holliday Lucas Hyde Kevin Israel

Rebecca Johnson Sarah Johnson Charles King Joseph Kirby Kathryn Kosick

Aleksandar Krajisnik
Victoria Lacivita
Katherine Lang
Jacques LeBlanc
Shontrail Lewis
Leah Lloyd
John Marks
Eliza Martin
John Martin
Ann McCaffrey

Patrick McFarland

Alexandria McGaha

Marques McPhail Zachary Merritt Kara Meyer Aubrey Middleton

Brian Mize
Jack Mordey
Cynthia Mosley
Christopher Moss
Tiaria Mulbah
Rosemary Murphey
Janet Murphy

Natalia Nanas LanPhuong Nguyen

Tracy Nolan
Melanie Novick
Zachary Nutter
David O'Donnell
Caleb Ohlmann
Adaora Okonkwo
William Pace
Andrew Parsons

Nirali Patel Rohan Patel Trushaben Patel Alison Pattishall Bradford Peaden Meghan Perdue Ulysses Peterson Phuong Pham Thanh Pham Ljiljana Pilipovic Taylor Pittman

Ian Pratt
Melissa Ratcliff
Lauren Reichard
Katharine Rice
Jazmin Rios
Mary Robertson
Vanessa Seiglie
James Shoemaker
Michael Shortall
Amanda Sosebee
Kayleigh Spangler
Caroline Speer

Caroline Starnes

Bryan Stinson
Nathanael Stoermann
Carlyn Surratt
Stephen Swanick
Christoph Taggart
David Templeton
Onur Uman
Sarah Walters
Heting Wang
Lacey Way

Christina Weaver
Jason Wellington
Ashley Willis
John Willis
Dianne Winegarden
Mikhail Wright
Suan Yang
Yishan Zhao
Lisha Zhu

**RESOLUTION:** President Cook read and presented a Resolution thanking Murchison B. "Bo" Biggs, CPA, for his service to the Board and the citizens of North Carolina. The Resolution will be made a part of the minutes of the meeting (Appendix VI). President Cook also presented Mr. Biggs with a plaque from the Board for his service.

**OATH OF OFFICE:** Arthur M. Winstead, Jr., CPA, was sworn the Oath of Office by President Cook.

**EXECUTIVE STAFF AND LEGAL COUNSEL REPORT:** Mr. Nance provided a report of the progress of the Executive staff on the steps to implement the IT project; the steps being taken on the personnel study project by the MAPS Group; and the monthly Operational Metrics report with the monthly Executive Staff report.

**ADJOURNMENT:** Messrs. Womble and Williams moved to adjourn the meeting at 11:00 a.m. Motion passed.

Respectfully submitted:

Attested to by:

Robert N. Brooks Executive Director Wm. Hunter Cook, CPA

President

NORTH CAROLINA WAKE COUNTY

### BEFORE THE NORTH CAROLINA STATE BOARD OF CERTIFIED PUBLIC ACCOUNTANT EXAMINERS CASE #s: C2016221-1 and C2016221-2

IN THE MATTER OF: Bobby Thomas Martin, #7160 Bobby T. Martin, CPA, PLLC Respondents

BOARD ORDER

THIS CAUSE coming before the North Carolina State Board of Certified Public Accountant Examiners (the "Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, at public hearing ("Hearing"), with a quorum present, the Board finds, based on the evidence presented at the Hearing on July 24, 2017, that:

### FINDINGS OF FACT

- 1. Bobby Thomas Martin (hereinafter "Respondent") was the holder of North Carolina certificate number #7160 as a Certified Public Accountant.
- 2. Bobby T. Martin, CPA, PLLC (hereinafter "Firm"), was a registered certified public accounting firm in North Carolina. Respondent and Firm shall hereinafter be collectively referred to as the "Respondents".
- 3. At all relevant times, the Respondent was the supervising CPA of the Firm and, as such, was the CPA responsible for ensuring that the Board's peer review requirements were satisfied.
- 4. The Firm is subject to the provisions of Chapters 93, 57D, and 55B of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code. The Board has jurisdiction over the Respondents and the subject matter of this action.
- 5. The Respondent received at least fifteen (15) days written notice of the Hearing. The notice was achieved by serving a Notice of Hearing by personal service, certified mail, or other method of delivery authorized by N.C. Gen. Stat. § 150B-42(a).
- 6. Venue is proper and the Hearing was properly held at 1101 Oberlin Road, Raleigh, North Carolina.
- 7. The Respondent did not object to any Board Member's participation in the Hearing of this matter.

Board Order - 2 Bobby T. Martin Bobby T. Martin, CPA, PLLC

- 8. The Respondent was not present at the Hearing and was not represented by counsel.
- 9. In 2010, the Firm successfully completed a peer review. The final letter of acceptance noted that the Firm's next peer review was due on March 31, 2011.
- 10. On the Firm's renewal forms for the years 2011 through 2015, the Respondent disclosed to the Board that the Firm had issued audits, reviews, and compilations in each of those years.
- 11. As such, the Respondents engaged in services that necessitated peer review per 21 NCAC 08M .0105(a), which provided at the time that:

A CPA or CPA firm providing any of the following services to the public shall participate in a peer review program:

- 1) audits:
- 2) reviews of financial statements;
- 3) compilations of financial statements; or
- 4) agreed-upon procedures or engagements to be performed in accordance with the Statements on Standards for Attestation Engagements.
- 12. Per 21 NCAC 08M .0105(d), the Respondents were required to participate in either the AICPA Peer Review Program or an equivalent peer review program.
- 13. North Carolina CPA firms must undergo peer review at least once every three (3) years if they provide the aforementioned services.
- 14. Per his disclosures made on the Firm's renewals, the Respondent should have caused the Firm to undergo an additional two (2) peer reviews since completion of the 2010 peer review.
- 15. The Firm did not complete any peer reviews since 2010.
- 16. Upon receiving information that the Respondents had failed to timely complete their peer review requirements, the Board staff sent numerous communications to the Respondents beginning in September of 2016.
- 17. The Respondent failed to respond to any of the staff's written and emailed communications, until he provided a two-sentence letter on April 5, 2017. His letter did not address any of the staff's inquiries.

### CONCLUSIONS OF LAW

- 1. Per N.C. Gen. Stat. § 150B-42, this Board Order constitutes a Final Agency Decision of the Board.
- 2. The Respondent is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code. Pursuant to N.C. Gen. Stat. § 93-12(9), the Board has the authority to impose discipline upon the Respondent and the Respondent's certificate and to impose civil monetary penalties.
- 3. The Respondents' failures to timely complete peer reviews constitute violations of 21 NCAC 08M .0105 and subject them to disciplinary action.
- 4. As set forth above, the Respondent's failure to timely cooperate with the Board's inquiries constitutes a violation of 21 NCAC 08N .0206.

BASED ON THE FOREGOING, the Board orders in a vote of 7 to 0 that:

- I. The Certified Public Accountant certificate issued to the Respondent Bobby Thomas Martin is permanently revoked.
- 2. The firm registration for the Respondent Firm is hereby suspended.
- 3. Neither Respondent Martin nor the Respondent Firm shall offer or render services as a CPA or otherwise trade upon or use the CPA title in this state either through CPA mobility provisions or substantial equivalency practice privileges or in any other manner, nor shall the Respondent claim or attempt to use any practice privileges in any other state based upon his permanently revoked North Carolina certificate.

This the  $24^{th}$  day of July, 2017.

NORTH CAROLINA STATE BOARD OF CERTIFIED PUBLIC ACCOUNTANT EXAMINERS

BY: Wu then the cool

FINANCIAL STATEMENTS

YEARS ENDED MARCH 31, 2017 AND 2016

### **BOARD MEMBERS**

Wm. Hunter Cook, CPA, President

Cynthia B. Brown, CPA, Vice-President

Jeffrey J. Truitt, Esquire, Secretary-Treasurer

Murchison B. ("Bo") Biggs, CPA

Justin C. Burgess

L. Samuel (Sammy) Williams, Jr., CPA

Michael H. Womble, CPA

### ADMINISTRATIVE STAFF

Robert N. Brooks, Executive Director

David R. Nance, CPA, Deputy Director

Frank X. Trainor, Esquire, Staff Attorney

### **OUTSIDE LEGAL COUNSEL**

Allen & Pinnix, P.A.

Noel L. Allen, Esquire

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Management's Discussion and Analysis

#### Introduction

The following discussion and analysis provides an overview to assist the reader in interpreting and understanding the accompanying basic financial statements. This overview includes a comparative financial analysis with discussion of significant changes from the prior year, as well as a discussion of currently known facts, decisions, and conditions. This information is provided by the North Carolina State Board of Certified Public Accountant Examiners' (Board) management in conjunction with the issuance of the accompanying financial statements.

#### Overview of the Basic Financial Statements

The Statements of Net Position provide information relative to the Board's assets, liabilities, and the resulting net position as of the last day of the fiscal year. Assets and liabilities on these statements are categorized as either current or noncurrent. Current assets are those that are available to pay for expenses in the next fiscal year. Current liabilities are those payable in the next fiscal year. The Board currently has no elements that meet the definition of deferred inflows or deferred outflows. Net position on these statements is categorized as either invested in capital assets or unrestricted. Overall, the Statements of Net Position provide information relative to the financial strength of the Board and its ability to meet current and long-term obligations.

The Statements of Revenues, Expenses, and Changes in Net Position provide information relative to the results of the Board's operations, non-operating activities, and other activities affecting net position that occurred during the fiscal year. Operating activities include the licensure and examination activities for the public practice of accountancy in the State. Non-operating activities include primarily investment income and office rental activities for a portion of the Board-owned building. Overall, the Statements of Revenues, Expenses, and Changes in Net Position provide information relative to the Board's management of its operations and its ability to maintain its financial strength. The above statements are articulated by agreeing the ending net position reported on both statements.

The Statements of Cash Flows provide information relative to the Board's sources and uses of eash funds for operating activities, capital financing activities, and investing activities. These statements provide a reconciliation of beginning eash balances to ending eash balances and are representative of activity reported on the Statements of Revenues, Expenses, and Changes in Net Position as adjusted for changes in beginning and ending balances of noncash accounts on the Statements of Net Position.

The three statements described above are the basic financial statements required by the Governmental Accounting Standards Board (GASB) accounting principles. In accordance with GASB, the financial statements are presented on the Board as a whole and uso reporting concepts in a manner similar to that required of a business enterprise. The financial statement balances reported are presented in a classified format to aid the reader in understanding the nature of the financial statement balance.

In using the basic financial statements, the Notes to the Financial Statements should be read in conjunction with the basic financial statements. The Notes to the Financial Statements provide information relative to the significant accounting principles applied in the basic financial statements, authority for and associated risk of deposits and investments, detailed information on capital assets and noncurrent liabilities, revenues and expenses, required information on pension plans, insurance against losses, commitments and contingencies, accounting changes, and if necessary a discussion of adjustments to prior periods and events subsequent to the Board's financial statement period. Overall, the Notes to the Financial Statements provide information to better understand details, risk, and uncertainty associated with amounts reported in the basic financial statements.

Management's Discussion and Analysis

### **Brief Agency Highlights**

The Board is an occupational licensing board that grants certificates of qualification as certified public accountants (CPAs) to those individuals who meet the statutory requirements. The Board also adopts and enforces the Rules of Professional Ethics and Conduct to be observed by CPAs in this State. Other functions of the Board include registration of CPA firms; renewal of CPA certificates and CPA firm registrations; administration of the Uniform CPA Examination; administration of the continuing professional education (CPE) compliance program; disposition of administrative hearings with respect to State statutes and rules; and administration of other provisions of Chapter 93 of the North Carolina General Statutes

### Analysis of Financial Position and Results of Operations

The Board's net position as of March 31, 2017 and March 31, 2016, was approximately \$2.92 million and \$2.73 million, respectively, an increase of approximately \$197,000 during the year. (With the exception of the dollar and percentage amounts detailed in the following tables, all other dollar amounts have been rounded/approximated for presentation purposes)

### Condensed Financial Information

The following table summarizes the Board's assets, liabilities and net position as of March 31, 2017, 2016 and 2015.

	Condensed Statements of Net Position							
	2017	2016	% Change	2016	2015	% Change		
Assets:				-				
Current assets	\$ 1,876,889	\$ 2,366,890	-20.70%	\$2,366,890	\$1,719,498	37.65%		
Noncurrent assets	751,178	245,800	205.61%	245,800	492,729	-50.11%		
Capital assets, net	947,810	884,195	7.19%	884,195	911,009	-2.94%		
Total assets	3,575,877	3,496,885	226%	3,496,885	3,123,236	11.96%		
Liabilities:								
Current liabilities	570,049	699,749	-18.54%	699,749	514,283	36.06%		
Noncurrent liabilities	83,473	72,106_	15.76%	72,106	73,432	-1.81%		
Total liabilities	653,522	771,855	-15.33%	771,855	587,715	31.33%		
Net Position:								
Invested in capital assets	947,810	884,195	7.19%	884,195	911,009	-2.94%		
Unrestricted	1,974,545	1,840,835	7.26%	1,840,835	1,624,512	13.32%		
Total net position	\$ 2,922,355	\$2,725,030	7 24%	\$2,725,030	\$2,535,521	7.47%		

#### **Current Assets**

Current assets as of March 31, 2017, consisted primarily of cash of \$1,367,000, investments of \$505,000, receivables of \$2,000, and deferred lease commission of \$2,000. Current assets as of March 31, 2016, consisted primarily of cash of \$1,117,000, investments of \$1,245,000, and receivables of \$5,000.

Current assets decreased during the fiscal year March 31, 2017, due to a decrease in short-term certificates of deposit held as the Board invested more funds in certificates of deposit with longer term maturities to maximize its interest earning opportunities

Management's Discussion and Analysis

### Noncurrent and Capital Assets

Noncurrent assets as of March 31, 2017, consisted of investments of \$749,000, deferred lease commission of \$2,000, and capital assets totaling \$948,000. Noncurrent assets as of March 31, 2016, consisted of investments of \$246,000, and capital assets totaling \$884,000.

Noncurrent assets increased during the fiscal year March 31, 2017 due to the Board's investment in certificates of deposit with longer term maturity periods resulting in an increase of \$503,000. In addition, capital assets increased by \$63,000 due to the replacement of the office building HVAC system and roof, net of the expected depreciation expense related to capital assets.

#### Liabilities

Current liabilities as of March 31, 2017, consisted primarily of accounts payable of \$32,000, due to examination vendors of \$536,000, uncarned revenue of \$2,000, and accrued compensated absences of \$1,000. Current liabilities as of March 31, 2016, consisted primarily of accounts payable of \$24,000, due to examination vendors of \$516,000, unearned revenue of \$153,000, and accrued compensated absences of \$7,000. The net decrease in current liabilities is primarily due to a \$151,000 decrease in the uncarned revenue amount due to the timing of the Board's activating its online license renewal process and a \$20,000 increase in the amount due to the examination vendors related to a greater number of candidates sitting for the exam.

Noncurrent liabilities consisted entirely of accrued compensated absences in the amount of \$83,000 and \$72,000 as of March 31, 2017 and 2016, respectively. The increase during the current year properly reflects a longer term projected payout of employee earned annual leave balances for the upcoming fiscal year.

### Net Position

The Board's net position consists of net assets invested in capital assets and unrestricted net assets. Net assets invested in capital assets were \$948,000 and \$884,000 as of March 31, 2017 and 2016, respectively. Unrestricted net assets of \$1.97 million and \$1.84 million as of March 31, 2017 and 2016, respectively, represent amounts not subject to externally imposed stipulations, but subject to internal designations for various activities and initiatives.

For the year ended March 31, 2017, the increase in net assets of \$197,000 is attributable to a combination of increased revenue from candidates taking the uniform CPA exam and lower than budgeted expenses.

The Statements of Revenues, Expenses, and Changes in Net Position present the results of the Board's operations for the report period. The following table summarizes the Board's revenues, expenses, and changes in net position for the years ended March 31, 2017, 2016 and 2015.

Condensed Statements of Revenues, Expenses, and Changes in Net Position

	For the Fiscal Years Ended March 31,							
	2017	2016	% Change	2016	2015	% Change		
Operating revenues:								
Exam fees	\$ 1,619,458	\$1,518,280	6.66%	\$1,518,280	\$1,435,724	5.75%		
Certificate fees	1,426,660	1,393,670	2.37%	1,393,670	1,360,270	2.46%		
Miscellaneous	13,029	19,697	-33.85%	19,697	12,348	59.52%		
Operating expenses	(2,901,938)	(2,768,561)	1.82%	(2,768,561)	(2,733,238)	1.29%		
Operating income	157,209	163,086	-3.60%	163,086	75,104	117.15%		

(Table continued on next page )

### Management's Discussion and Analysis

(Table continued from previous page )

{	Condensed	Statements	of	Revenues,	Expenses,	and	Changes in Net	Position

	For the Fiscal Years Ended March 31,					
	2017	2016	% Change	2016	2015	% Change
Non-operating revenues	\$ 58,096	\$ 41,377	40.41%	\$ 41,377	\$ 47,673	-13.21%
Non-operating expenses	(17,980)	(14,954)	20.24%	(14,954)	(17,766)	-15.83%
	40,116	26,423	51.82%	26,423	29,907	-11.65%
Increase in net position	197,325	189,509	4.12%	189,509	105,011	80.47%
Net position beginning of year	2,725,030	2,535,521	7.47%	2,535,521	2,430,510	4.32%
Net position end of year	\$ 2,922,355	\$2,725,030	7.24%	\$2,725,030	\$2,535,521	7.47%

### **Operating Revenues**

For the fiscal year ended March 31, 2017, operating revenues totaled \$3.06 million, consisting primarily of exam fee revenue of \$1.62 million and licensing fee revenues of \$1.43 million. For the fiscal year ended March 31, 2016, operating revenues totaled \$2.93 million, consisting primarily of exam fee revenue of \$1.52 million and licensing fee revenues of \$1.39 million. Exam fee revenue increased due to an increase in the number of exam sections that were taken by candidates. Licensing revenue increased due to an increased number of licensees in the State.

### Non-Operating Revenues

For the fiscal year ended March 31, 2017, non-operating revenues totaled \$58,000, primarily from interest income of \$20,000 and rental income of \$37,000. For the fiscal year ended March 31, 2016, non-operating revenues totaled \$41,000, primarily from interest income of \$19,000 and rental income of \$22,000. The significant change in non-operating revenue activity is related to an increase in rental income as the Board entered into a new lease agreement during the fiscal year.

The following table summarizes the Board's expenses (operating and non-operating) for the years ended March 31, 2017, 2016 and 2015.

	Operating and Non-Operating Expenses							
		For the	ne Fiscal Years	Ended March	31,			
	2017	2016	% Change	2016	2015	% Change		
Operating expenses:						-		
Salaries and employee								
benefits	\$ 1,188,317	\$1,159,649	2.47%	\$1,159,649	\$1,202,336	-3.55%		
Examination	1,086,803	1,019,993	6.55%	1,019,993	977,226	4.38%		
Office related expenses	447,348	440,477	1.56%	440,477	401,927	9.59%		
Depreciation	39,237	38,197	2.72%	38,197	44,430	-14.03%		
Other expenses	140,233	110,245	27.20%	110,245	107,319	2.73%		
Total operating expenses	\$ 2,901,938	\$ 2,768,561	4.82%	\$2,768,561	\$2,733,238	1.29%		
Non-operating expenses	\$ 17,980	\$ 14,954	20.24%	\$ 14,954	\$ 17,766	-15.83%		

Management's Discussion and Analysis

For the fiscal year ended March 31, 2017, salary and employee benefits expenses increased by \$29,000 due to the hiring of an additional staff member. Examination costs increased by \$67,000 as a greater number of candidates sat for the exam during the year. Office related expenses increased due to higher travel costs. Depreciation expense increased as the Board replaced the roof and HVAC systems in its office building and established depreciation expense in accordance with their useful lives. Other costs increased by \$30,000 as legal costs increased due to a contested Board decision.

### Economic Factors That Will Affect the Future

The main factors impacting the economic outlook for the Board are the number of candidates seeking to sit for the Uniform CPA Examination and the number of licensees registered with the State.

The Board derives 99% of its revenues from examination and licensing fees. Exam revenues increased the past three years after declining slightly over the previous two years. The Board anticipates a static number of examination sections to be taken by examination candidates for the next fiscal year due to the changes to the Uniform CPA Examination that took place in April 2017. Many candidates may wait to see how the changed exam will impact them before deciding to sit for the exam. Licensing fees have shown a minor increase as the number of active licensees in North Carolina has increased; however, some of that increase is tempered by retirements and licensees being granted inactive status. The Certified Public Accountant credential is highly regarded in the business world and the Board expects candidates to continue to seek licensure for the foreseeable future.

### Contacting the Board's Management

This financial report is designed to provide a general overview of the Board's finances and to demonstrate the Board's accountability for the money it receives and expends. If you have any questions about this report or need additional information, contact:

North Carolina State Board of Certified Public Accountant Examiners
Post Office Box 12827
Raleigh, North Carolina 27605-2827



### Independent Auditor's Report

Members of the Board North Carolina State Board of Certified Public Accountant Examiners Raleigh, North Carolina

### Report on the Financial Statements

We have audited the accompanying financial statements of the North Carolina State Board of Certified Public Accountant Examiners (the "Board"), an enterprise fund of the State of North Carolina, which comprise the statements of net position as of March 31, 2017 and 2016, and the related statements of revenues, expenses and changes in net position, and cash flows for the years then ended, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these basic financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these basic financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Board's preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the North Carolina State Board of Certified Public Accountant Examiners as of March 31, 2017 and 2016, and its changes in financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Emphasis of Matter

As discussed in Note 1, these financial statements are presented only for the North Carolina State Board of Certified Public Accountant Examiners and do not purport to and do not present fairly the financial position of the State of North Carolina as of March 31, 2017 and 2016, nor the changes in its financial position and its cash flows thereof for the years then ended in conformity with accounting principles generally accepted in the United States of America.

#### Other Matters

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, on pages 1 – 5, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### Report on Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary schedules of budget and actual - revenues, expenses, and changes in net position, on page 20, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information, except for that portion marked "unaudited," was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. That information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, that information is fairly stated in all material respects in relation to the financial statements as a whole. The information marked "unaudited" has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

Bernard Robinson & Company, L. F.P.

Raleigh, North Carolina July 24, 2017

### Statements of Net Position

March 31, 2017 and 2016

	2017	2016
ASSETS:		
Current assets:		
Cash	\$ 1,367,502	\$ 1,116,941
Short-term investments	505,316	1,245,449
Accounts receivable	1,979	4,500
Deferred lease commission	2,092	
Total current assets	1,876,889	2,366,890
Noncurrent assets:		
Investments	748,912	245,800
Deferred lease commission	2,266	-
Capital assets, non-depreciable (Note 3)	300,000	300,000
Capital assets, depreciable, net (Note 3)	647,810	_584,195
Total noncurrent assets	1,698,988	1,129,995
Total assets	3,575,877	3,496,885
LIABILITIES:		
Current liabilities:		
Accounts payable	32,148	23,510
Due to examination vendors	535,543	516,267
Uncarned revenue	1,540	152,640
Compensated absences - current portion	818	7,332
Total current liabilities	570,049_	699,749
Noncurrent liabilities:		
Compensated absences (Note 5)	83,473	72,106
Total noncurrent liabilities	83,473	72,106
Total liabilities	653,522	771,855
NET POSITION:		
Net investment in capital assets	947,810	884,195
Unrestricted	1,974,545	1,840,835
Total net position	<u>\$ 2,922,355</u>	\$ 2,725,030

Statements of Revenues, Expenses, and Changes in Net Position

Years Ended March 31, 2017 and 2016

	2017	2016
Operating revenues:		
Examination fees	\$ 1,619,458	\$ 1,518,280
Licensing fees	1,426,660	1,393,670
Miscellaneous	13,029	19,697
Total operating revenues	3,059,147	2,931,647
Operating expenses:		
Salaries and employee benefits	1,188,317	1,159,649
Examination	1,086,803	1,019,993
Office expenses	113,542	95,238
Postage and printing	154,486	172,938
Travel	111,187	95,669
Maintenance and computer support	68,133	76,632
Depreciation	39,237	38,197
Legal and investigative costs	88,701	52,502
Insurance	20,137	19,445
Dues and subscriptions	9,396	9,473
Scholarships	-	5,500
Building	21,999	23,325
Total operating expenses	2,901,938	2,768,561
Operating income	157,209	163,086
Non-operating revenues (expenses):		
Interest income	20,357	19,521
Rental income	37,224	21,856
Rental building expenses	(17,980)	(14,954)
Gain on the sale of equipment	515	-
Total non-operating revenues	40,116	26,423
Changes in net position	197,325	189,509
Net position - beginning of year	2,725,030	2,535,521
Net position - end of year	\$ 2,922,355	\$ 2,725,030

Statements of Cash Flows

Years Ended March 31, 2017 and 2016

	2017	2016
Cash flows from operating activities:		
Cash received from fees	\$ 2,895,018	\$ 3,037,890
Cash received from other sources	2,029	1,397
Cash payments to employees for services	(1,183,464)	(1,158,214)
Cash payments to suppliers for goods and services	(1,492,229)	(1,363,685)
Cash payments for other expenses	(140,720)	(130,087)
Net cash provided by operating activities	80,634	387,301
Cash flows from capital and related financing activities:		
Acquisition of capital assets	(110,407)	(17,446)
Proceeds from the sale of capital assets	515	-
Net cash used in capital and related financing activities	(109,892)	(17,446)
Cash flows from investing activities:		
Proceeds from maturing investments	1,244,093	1,194,740
Purchases of investments	(1,007,072)	(997,290)
Non-operating rental activities	22,441	12,965
Interest income	20,357	19,521
Net cash provided by investing activities	279,819	229,936
Increase in cash	250,561	599,791
Cash - beginning of year	1,116,941	517,150
Cash - end of year	\$ 1,367,502	\$ 1,116,941
Reconciliation of operating income to net cash		
provided by operating activities:		
Operating income	\$ 157,209	\$ 163,086
Adjustments to reconcile operating income to net cash		
provided by operating activities:		
Depreciation	39,237	38,197
Changes in assets and liabilities:		
Accounts receivable	2,521	1,878
Accounts payable	8,638	(14,417)
Unearned revenue	(151,100)	125,940
Due to examination vendors	19,276	71,182
Accrued vacation	4,853	1,435
Total adjustments	(76,575)	224,215
Net eash provided by operating activities	\$ 80,634	\$ 387,301

Notes to Financial Statements

### NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

### Organization and Purpose

The North Carolina State Board of Certified Public Accountant Examiners (Board) is an independent State agency. It is an occupational licensing board authorized by Chapters 93 and 93B of the *North Carolina General Statutes*. The Board is composed of seven members: five persons who are holders of valid and unrevoked certified public accountant certificates issued under the provisions of Chapter 93, and two persons who are not certified public accountants and represent the public at large.

The Board's primary responsibilities are to administer the Uniform CPA Examination, to grant certificates of qualification as certified public accountants to qualified persons, to register certified public accounting firms, adopt and enforce the Rules of Professional Ethics and Conduct to be observed by CPAs in this State, and to enforce all statutes and rules of *North Carolina General Statutes* Chapter 93 and the *North Corolina Administrative Code*, Title 21, Chapter 08.

The Board had 21,191 and 20,714 licensees as of March 31, 2017 and 2016, respectively.

### Financial Reporting Entity

The concept underlying the definition of the financial reporting entity is that elected officials are accountable to their constituents for their actions. As required by accounting principles generally accepted in the United States of America (GAAP), the financial reporting entity includes both the primary government and all of its component units. An organization other than a primary government serves as a nucleus for a reporting entity when it issues separate financial statements. The accompanying financial statements present all funds and activities for which the Board is responsible.

For financial reporting purposes, the Board is a nonmajor enterprise fund of the primary government of the State of North Carolina and is reported as such in the State's *Comprehensive Annual Financial Report* (CAFR). These financial statements for the Board are separate and apart from those of the State of North Carolina and do not present the financial position of the State nor changes in the State's financial position and cash flows.

### Basis of Presentation

The accompanying basic financial statements have been prepared in accordance with GAAP as prescribed by Governmental Accounting Standards Board (GASB).

Proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Notes to Financial Statements

### NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Basis of Accounting

The basic financial statements of the Board are prepared using the economic resource measurement focus and the accrual basis of accounting. The economic resource measurement focus measures all assets that are available to the entity, not only cash or soon to be cash assets. Both long-term assets and long-term liabilities are measured and depreciation is recorded as a cost of operations. Under the accrual basis of accounting, revenues are recognized when carned, and expenses are recorded when a liability has been incurred, regardless of the timing of the cash flows. Fees received for the various licenses are deemed earned when the license period begins on July 1st.

The Board classifies its revenues as operating or non-operating in the accompanying Statements of Revenues, Expenses, and Changes in Net Position. Operating revenues and expenses generally result from providing services that are necessary to the Board's principal ongoing operations. Operating revenues include activities that have characteristics of exchange transactions and consist primarily of examination and license fees. Operating expenses are all expense transactions incurred other than those related to capital and noncapital financing or investing activities as defined by GASB Statement No. 9, Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities that Use Proprietary Fund Accounting

Non-operating revenues and expenses consist primarily of rental and investing type activities. Building expenses are allocated to operating or non-operating activities based on square footage.

#### Cash

This classification includes each on deposit and money market accounts with financial institutions

#### Investments

This classification includes non-negotiable certificates of deposit with original maturities of more than three months. Certificates of deposit maturing within one year are shown as current. The certificates of deposit are reported at fair market value, which is cost plus accrued interest to date.

#### Accounts Receivable

Accounts receivable consist of amounts due from administrative proceedings and are shown at book value with no provision for doubtful accounts considered necessary.

### Capital Assets

Capital assets are recorded at cost at the date of acquisition or fair market value at the date of donation in the case of gifts. The Board capitalizes assets that have a value or cost of \$500 or greater at the date of acquisition and an expected useful life in excess of two years. Depreciation is computed using the straight-line method over the following estimated useful lives:

Building and improvements	10 - 40 years
Furniture	7 - 10 years
Equipment	5 - 10 years
Software	3 - 5 years

Notes to Financial Statements

### NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Capital Assets (Continued)

When an asset is disposed of, the cost of the asset and the related accumulated depreciation are removed from the financial records. Any gain or loss on disposition is reflected in non-operating revenue or expense for the year.

The Board occupies 75% of its building while leasing the other 25% of the building, which is accounted for as a non-operating activity.

### Noncurrent Liabilities

Noncurrent liabilities consist of compensated absences that will not be paid within the next fiscal year.

### Compensated Absences

Employees are permitted to accumulate earned but unused vacation pay benefits and all vacation pay is accrued when incurred. When determining the vacation pay liability due within one year, leave is considered taken on a last in, first out (LIFO) basis. The Board's policy provides for a maximum accumulation of unused vacation leave of 30 days for staff members and 45 days for the Executive and Deputy Directors which can be carried forward each April 1st, or for which an employee can be paid upon termination of employment. Also, any accumulated vacation leave in excess of 30 days as of March 31 is converted to sick leave.

The Board's sick leave policy provides for an unlimited accumulation of earned sick leave. There is no liability for unpaid accumulated sick leave because the Board has no obligation to pay sick leave upon employee termination or retirement.

### Net Position

Investment in capital assets - This represents the Board's total investment in capital assets, net of accumulated depreciation.

Unrestricted net position - This represents assets with no external restriction as to use or purpose. They can be employed for any purpose designated by the governing board, as distinguished from funds restricted externally for specific purposes.

The following designations of net assets represent management's estimates that are subject to change based on perceived operating conditions and situations.

Litigation	\$1,000,000
Operating expenses	300,000
Capital asset acquisitions and/or improvements	100,000
	\$1,400,000

Notes to Financial Statements

### NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates, resulting in adjustments in future periods.

### NOTE 2 - DEPOSITS AND INVESTMENTS

All funds of the Board are deposited in board-designated official depositories or brokerage firms. The Board's deposits include cash on deposit with commercial bank accounts, money market accounts, and certificates of deposit. At March 31, 2017, deposits in commercial financial institutions, with a carrying value of \$2,621,730 and a bank balance of \$2,642,367, consists of cash and investments, as shown on the Statements of Net Position. Included in the deposits in commercial financial institutions are certificates of deposit in the amount of \$1,254,228 reported as investments in the Statements of Net Position.

Custodial credit risk is the risk that in the event of a bank failure, the Board's deposits may not be returned to it. The Board does not have a formal deposit policy for custodial credit risk. The Board's deposits with each commercial bank are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. The Board's bank deposits in excess of the FDIC insured limit totaled \$261,466 at March 31, 2017.

There are no legal limitations on the types of investments by the Board. The Board has adopted formal investment policies to establish investment objectives, standards of prudence, eligible investments, and safekeeping and custodial procedures necessary for the prudent management of the private funds maintained by the Board.

The Board is subject to the following risks:

Interest Rate Risk: Interest rate risk is the risk the Board may face should interest rate variances affect the fair value of investments. In accordance with its investment policy, the Board manages its exposure to declines in fair values by limiting the weighted average maturity of its investment portfolio. For its major investment type, certificates of deposit, maturities may not exceed 24 months.

Credit Risk: Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Board manages credit risk by diversifying its investment portfolio. Investments are limited to:

- Obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States
- Obligations of the State of North Carolina
- Time deposits, certificates of deposit, and savings accounts in financial institutions with a physical presence in North Carolina
- Corporate bonds of North Carofina-based industries

Notes to Financial Statements

### NOTE 2 - DEPOSITS AND INVESTMENTS (Continued)

The following table presents the fair value of investments by type and investments subject to interest rate risk and credit risk at March 31, 2017, for the Board's investments.

		Properties of D	cbt Securities	
	Fair	Weighted Average		
Investment Type	Value	Maturities	Ratings	
Other securities: Certificates of deposit	\$1,254,228	8.9 months	N/A	

Certificates of deposit reported as investments are also a component of the deposit totals reported in the deposits section of this note.

A reconciliation of deposits and investments for the Board to the basic financial statements at March 31, is as follows:

	2017	2016
Carrying amount of deposits with private financial institutions	\$ 117,234	\$ 373,215
Money market mutual funds	1,250,268	743,726
Investments in certificates of deposit	1,254,228	1,491,249
Total deposits and investments	\$2,621,730	\$2,608,190
Current:		
Cash	\$1,367,502	\$1,116,941
Short-term investments	505,316	1,245,449
Noncurrent:		
Investments	748,912	245,800
Total deposits and investments	\$2,621,730	\$2,608,190

### NOTE 3 - CAPITAL ASSETS

Changes in capital assets as of and for the year ended March 31, 2017 are as follows:

	Balance April 1, 2016	Additions	Deletions	Balance March 31, 2017
Capital assets, non-depreciable: Land and improvements	\$ 300,000	\$ -	\$ -	\$ 300,000
Capital assets, depreciable:				
Building and improvements	931,784	105,624	-	1.037,408
Furniture	113,918	=	(1.532)	112,386
Equipment	186,652	4,783	(11,954)	179,481
Software	180,337			180,337
Total capital assets, depreciable	1,412,691	110,407	(13,486)	1.509,612

Notes to Financial Statements

NOTE 3 - CAPITAL ASSETS (continued)

	Balance			Balance
	April I,			March 31,
	2016	Additions	Deletions	2017
Less accumulated depreciation:				
Building and improvements	\$ (390,572)	\$ (31,103)	\$ -	\$ (421,675)
Furniture	(113,790)	(73)	1,532	(112,331)
Equipment	(143,799)	(15,616)	11,954	(147,461)
Software	(180,335)			(180,335)
	(828,496)	(46,792)	13,486_	(861,802)
Total capital assets, depreciable, net	584,195	63,615	-	647,810
Capital assets, net	\$ 884,195	\$ 63,615	\$ -	\$ 947,810

Depreciation charged to operations and non-operations for the year ended March 31, 2017 was \$39,237 and \$7,555, respectively.

Changes in capital assets as of and for the year ended March 31, 2016 are as follows:

	Balance April I,	A ddisiono	Delutions	Balance March 31,
Conital accepts was depreciable:	2015	_Additions_	Deletions	2016
Capital assets, non-depreciable:  Land and improvements	\$ 300,000	\$ -	\$ -	\$ 300,000
Capital assets, depreciable:				
Building and improvements	931,784	-	-	931,784
Furniture	113,918	-	-	113,918
Equipment	192,463	17,446	(23,257)	186,652
Software	180,337	-	-	180,337
Total capital assets, depreciable	1,418,502	17,446	(23,257)	1,412,691
Less accumulated depreciation:				
Building and improvements	(365,435)	(25,137)	-	(390,572)
Furniture	(113,655)	(135)	-	(113,790)
Equipment	(148,593)	(18,463)	23,257	(143,799)
Software	(179,810)	(525)	<u>-</u>	(180,335)
	(807,493)	(44,260)	23,257	(828,496)
Total capital assets, depreciable, net	611,009	(26,814)		584,195
Capital assets, net	\$ 911,009	\$ (26,814)		\$ 884,195

Depreciation charged to operations and non-operations for the year ended March 31, 2016 was \$38,197 and \$6,063, respectively

Notes to Financial Statements

#### NOTE 4 - UNEARNED REVENUE

The Board defers revenue recognition in connection with resources that have been received, but not yet earned. Certificate renewal fees are collected in advance and recorded as uncarned revenue at year-end to be recognized as revenue when the license period begins in the next fiscal year. Uncarned revenue reported was \$1,540 and \$152,640 for the periods ended March 31, 2017 and 2016, respectively.

### NOTE 5 - NONCURRENT LIABILITIES

A summary of changes in noncurrent liabilities for the year ended March 31, 2017, is presented as follows:

	Γ	Balance					E	Balance		
	1	April 1,					M	arch 31,	C	urrent
		2016	_A	dditions	$\overline{\mathbf{D}}$	eletions		2017	Po	ortion
Compensated absences	\$	79,438	\$	80,838	\$	75,985	\$	84,291	\$	818

A summary of changes in noncurrent liabilities for the year ended March 31, 2016, is presented as follows:

	J	Balance					Ð	Balance		
		April 1,					M	arch 31,	C	Current
		2015	_ A	lditions_	$_{\rm D}$	eletions_		2016	P	<u>ortion</u>
Compensated absences	\$	78,003	\$	78,638	\$	77,203	\$	79,438	_\$	7,332

### NOTE 6 - EMPLOYEE PENSION PLAN

The Board participates in the North Carolina Licensing Board Retirement Savings Plan (Plan), which is a defined contribution plan created under Internal Revenue Code Section 401(k) for eligible employees. The Employer, defined as the eight participating licensing boards, is empowered to appoint and remove the Trustee and Administrator. The Plan is administered by Prudential Insurance Company of America.

Employees are eligible to participate in the Plan immediately upon employment. For each year of service, employer contributions and the applicable earnings vest 20% per year. A 6% contribution, based on eligible employee compensation, is made monthly by both the Board and the employee to the individual employee accounts. Employees are permitted to make additional voluntary contributions to the Plan up to the applicable Internal Revenue Code limits. Employee contributions and the applicable earnings on those contributions vest immediately. Nonvested Board contributions and the applicable earnings are forfeited upon termination from employment to the applicable participating licensing board. Administrative expenses are paid by the participating licensing boards equally among the participating Boards.

Notes to Financial Statements

### NOTE 6 - EMPLOYEE PENSION PLAN (continued)

Board pension costs including administrative fees, totaled \$56,211 and \$54,209 for fiscal years 2017 and 2016, respectively. Employee contributions totaled \$74,977 and \$83,505 for fiscal years 2017 and 2016, respectively. The Board had no forfeitures in fiscal years 2017 or 2016.

### NOTE 7 - RISK MANAGEMENT

The Board is exposed to various risks of loss related to torts; theft of, damage to, and the destruction of assets: errors and omissions; injuries to employees; and natural disasters. These exposures to loss are managed using a combination of methods, including purchase of commercial insurance and self-retention of certain risks. There have been no significant reductions in insurance coverage from the previous year and settled claims have not exceeded coverage in any of the past three fiscal years.

Public Officers and Employees Liability Insurance - Tort claims against Board members of up to \$1,000,000 are retained by the State under the authority of the State Tort Claims Act. Additional coverage is provided to the Board through the purchase of excess public officers' and employees' liability insurance with a private insurance company.

Fire, Automobile, and Other Loss Insurance - Fire, coverage for other property losses, and vehicular liability insurance are covered by contracts with a private insurance company.

Cyber Risk Insurance - The Board is protected for losses due to risks associated with e-business, the Internet, networks and informational assets with a private insurance company.

Employee and Computer Fraud - The Board is protected for losses from employee dishonesty and computer fraud with a private insurance company.

Comprehensive Major Medical Plan - Employees are provided health care coverage by Blue Cross Blue Shield of North Carolina. The Plan is funded by employer and employee contributions.

The Board makes the necessary arrangements to carry out the provisions of the Workers' Compensation Act by purchasing workers' compensation insurance for employees through a private insurance company.

### NOTE 8 - LEASE REVENUE - NON-OPERATING

During the 2017 fiscal year, the Board entered into a three-year agreement to lease office space to Allen & Pinnix, P.A. commencing on May 1, 2016. The lease agreement calls for monthly payments of \$3,384 to be paid for the first year with a three percent annual increase in monthly payment amounts. Fotal lease payments received for the year ending March 31, 2017 equaled \$37,224. Future minimum lease payments to be received under the lease agreement are as follows:

2018	\$ 41,724
2019	42,976
2020	 3,590
	\$ 88,290

Notes to Financial Statements

### NOTE 8 - LEASE REVENUE - NON-OPERATING (continued)

In connection with leasing the office space, the Board paid \$6,276 of commission expense to a real estate agency. The commission expense is amortized over the life of the lease. The Board recognized \$1,918 of the commission expense in fiscal year 2017. The remaining expense will be recognized as follows:

	\$ 4,358
2020	l 74
2019	2,092
2018	\$ 2,092

#### NOTE 9 - SCHOLARSHIP AWARD PROGRAMS

The North Carolina General Statute 93B-11 allows occupational licensing boards to use the interest earned on their funds for educational purposes to benefit licensees or the public. The Board provides these services through a Uniform CPA Examination "coupon" program and a graduate-level scholarship award program.

The Board awards a coupon, available to one financially-needy student graduating with an undergraduate degree in accounting, to each of the 36 North Carolina colleges and universities which grant undergraduate accounting degrees. Additional coupons are awarded at each of North Carolina's historically black colleges and universities. The coupons provide candidates a timeframe of 18 months from the date of issue to sit for all four parts of the Uniform CPA Examination. The coupon covers the student's initial exam application fee, re-exam application fees, and the cost of sitting for each section of the Uniform CPA Examination. The current maximum value of each coupon is \$1,229. The Board accounts for the coupon program by netting the costs associated with the actual redeemed coupons against its examination fee revenues. The cost of the coupon program totaled \$28,251 and \$15,390 for fiscal years 2017 and 2016, respectively.

The Board discontinued its practice of offering graduate-level scholarships, choosing to re-direct its efforts towards encouraging candidates to sit for the Uniform CPA Examination through its coupon program. As such, there were no costs for the scholarship program for fiscal year 2017. Scholarship costs totaled \$5,500 for fiscal year 2016.

The costs for the educational awards program include the use of interest earned on the Board's funds during the year.

### NOTE 10 - SUBSEQUENT EVENTS

Management of the Board evaluated subsequent events through July 24, 2017, which is the date the financial statements were available to be issued. Management discovered no subsequent events that should be disclosed.

The audit was conducted in approximately 90 hours at a cost of \$9,400.



### NORTH CAROLINA STATE BOARD OF CERTIFIED PUBLIC

ACCOUNTANT EXAMINERS

Schedules of Budget and Actual - Revenues, Expenses, and Changes in Net Position

Years Ended March 31, 2017 and 2016

	2017			2016			
	(Unaudited)		Over (under)	(Unaudited)		Over (under)	
	Budget	Actual	Budget	Budget	Actual	Budget	
Operating revenues:							
Examination fees	\$1,587,760	\$1,619,458	\$ 31,698	\$1,390,510	\$1,518,280	\$ 127,770	
Licensing fees	1,424,500	1,426,660	2,160	1,359,500	1,393,670	34,170	
Miscellaneous	9,500	13,029	3,529	9,500	19,697	10,197	
Total operating revenues	3,021,760	3,059,147	37,387	2,759,510	2,931,647	172,137	
Operating expenses:							
Salaries and employee benefits	1,270,514	1,188,317	(82,197)	1,233,070	1,159,649	(73,421)	
Examination	1,100,000	1,086,803	(13,197)	1,000,000	1,019,993	19,993	
Office expenses	109,740	113,542	3,802	102,680	95,238	(7,442)	
Postage and printing	178,800	154,486	(24,314)	161,400	172,938	11,538	
Travel	120,627	111,187	(9,440)	126,827	95,669	(31, 158)	
Maintenance and computer support	65,000	68,133	3,133	57,620	76,632	19,012	
Legal and investigative costs	52,500	88,701	36,201	57,000	52,502	(4,498)	
Insurance	21,300	20,137	(1,163)	20,100	19,445	(655)	
Dues and subscriptions	11,200	9,396	(1,804)	12,600	9,473	(3,127)	
Scholarships	-	-	4+	11,000	5,500	(5,500)	
Building	38,300	21,999	(16,301)	35,000	23,325	(11,675)	
Depreciation	wi	39,237	39,237	-	38,197	38,197	
Total operating expenses	2,967,981	2,901,938	(66,043)	2,817,297	2,768,561	(48,736)	
Operating income (loss)	53,779	157,209	103,430	(57,787)	163,086	220,873	
Non-operating revenues (expenses)	55,225	40,116	(15,109)	47,854	26,423	(21,431)	
Changes in net position	109,004	197,325	88,321	(9,933)	189,509	199,442	
Net position - beginning		A H2 - 12 /			0.505.55		
of year	2,725,030	2,725,030		2,535,521	2,535,521		
Net position - end of year	\$2,834,034	\$2,922,355	\$ 88,321	\$ 2,525,588	\$2,725,030	\$ 199,442	

### **Budgetary Information**

Annual budgets are adopted by the Board and prepared and reported on the accrual basis of accounting. The budget prepared for fiscal year ended March 31, 2017 identifies major sources of revenue and expenses. In addition, the capital budget for the year ended March 31, 2017 for hardware, software, roof and HVAC expenditures totaled \$126.445 compared to capital assets capitalized during the 2017 fiscal year of \$110,407. Although budgeted amounts lapse at year-end, the Board retains its unexpended net assets to fund expenses of the succeeding years.

NORTH CAROLINA WAKE COUNTY

### BEFORE THE NORTH CAROLINA STATE BOARD OF CERTIFIED PUBLIC ACCOUNTANT EXAMINERS CASE #s: C2016208-1/2

IN THE MATTER OF:
Jammie L. Eubanks, CPA, #26925
JAMMIE L. EUBANKS, CPA, P.A.
Respondents

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

- 1. Jammie L. Eubanks, CPA (hereinafter "Respondent"), is the holder of North Carolina certificate number 26925 as a Certified Public Accountant.
- 2. JAMMIE L. EUBANKS, CPA, P.A. (hereinafter "Respondent Firm"), is a registered certified public accounting corporation in North Carolina.
- 3. The Respondent Firm received a "fail" on its most recent system peer review, for the year ended September 30, 2014. In addition, the Respondent Firm failed their 2009 peer review, and received a "pass with deficiencies" on its 2012 peer review.
- 4. The Respondent Firm was terminated from the peer review program per the AICPA's determination that the Respondent Firm was non-cooperative due to three (3) consecutive peer reviews without a "pass."
- 5. The Respondent Firm self-disclosed to the Board, on its 2017 firm registration, that the Firm had been terminated from the peer review program.
- 6. Per 21 NCAC 08N .0212, and .0403, the Respondent Firm was required to perform audit services in accordance with standards of generally accepted auditing standards.

Consent Order - 2 Jammie L. Eubanks, CPA JAMMIE L. EUBANKS, CPA, P.A.

- 7. The peer review report revealed that the system of quality control for the Respondent Firm, in effect for the year ended September 30, 2014, was not suitably designed and complied with to provide the Respondent Firm with reasonable assurance of reporting and performing in conformity with applicable professional standards in all material aspects.
- 8. The Respondent Firm wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board exparte, whether or not the Board accepts this Consent Order as written. The Respondent Firm understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

BASED upon the foregoing, the Board makes the following Conclusions of Law:

- 1. The Respondent Firm is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
- 2. The Respondent Firm's failure to perform attest and assurance services in accordance with standards constitutes a violation of the Statements on Standards for Accounting and Review Services in violation of 21 NCAC 08N .0403 and .0212.
- 3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of the Respondent Firm's consent to this order, the Respondent Firm is subject to the discipline set forth below.

BASED on the foregoing and in lieu of further proceedings, the Board and Respondent Firm agree to the following Order:

- 1. The Respondent Firm is censured.
- 2. The Respondent shall obtain four (4) hours of SSARS CPE as part of his 40-hour annual CPE requirement for the next three (3) years.

Consent Order - 3 Jammie L. Eubanks, CPA JAMMIE L. EUBANKS, CPA, P.A.

3. The Respondent and the Respondent Firm shall provide a written statement to the Board that they will no longer be participating in, performing, or reviewing any engagements subject to peer review. In the future, if the Respondent or the Respondent Firm should choose to engage in those activities, the Respondent must first obtain a pre-issuance review of that engagement and provide the pre-issuance review report to the Board. Pre-issuance review shall continue until the Board determines that it is not necessary. The pre-issuance review shall be conducted by a mutually agreed-upon reviewer.

CONSENTED TO THIS THE 94 D. (Day)	AY OF Jun	(Month)	<u>201</u> 7 . (Year)
Individual auth	L. Elfa	on behalf of Res	pondent Firm
APPROVED BY THE BOARD THIS THE	(Day)	F July (Month)	, <b>Z017</b> (Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED PUBLIC ACCOUNTANT EXAMINERS



BY: Wm. Strucker Con

### NORTH CAROLINA WAKE COUNTY

### BEFORE THE NORTH CAROLINA STATE BOARD OF CERTIFIED PUBLIC ACCOUNTANT EXAMINERS Case #s C2016210-1/2

IN THE MATTER OF:
Mark T. Preston, CPA, #15505
Preston Sims & Darden, P.A.
Respondents

CONSENT ORDER

THIS CAUSE, coming before the North Carolina State Board of CPA Examiners ("Board") at its offices at 1101 Oberlin Road, Raleigh, Wake County, North Carolina, with a quorum present. Pursuant to N. C. Gen. Stat. § 150B-41, the Board and Respondent stipulate to the following:

- 1. Preston Sims & Darden, P.A. (hereinafter "Respondent Firm"), is a registered certified public accounting corporation in North Carolina.
- 2. The Respondent Firm received a "fail" on its most recent completed system peer review, with an acceptance letter date of October 20, 2016. This peer review report was for the period ended June 30, 2015.
- 3. The peer review report noted that the Respondent Firm performed audits that were not in accordance with professional standards in all material aspects and failed to have adequate monitoring procedures.
- 4. The Respondent Firm wishes to resolve this matter by consent and agrees that the Board staff and counsel may discuss this Consent Order with the Board exparte, whether or not the Board accepts this Consent Order as written. The Respondent Firm understands and agrees that this Consent Order is subject to review and approval by the Board and is not effective until approved by the Board at a duly constituted Board Meeting.

BASED upon the foregoing, the Board makes the following Conclusions of Law:

- 1. The Respondent Firm is subject to the provisions of Chapter 93 of the North Carolina General Statutes and Title 21, Chapter 08 of the North Carolina Administrative Code, including the Rules of Professional Ethics and Conduct promulgated and adopted therein by the Board.
- 2. The Respondent Firm's failure to perform attest and assurance services in accordance with standards constitutes a violation of the Statements on Standards for Accounting and Review Services in violation of 21 NCAC 08N .0403 and .0212.
- 3. Per N.C. Gen. Stat. § 93-12(9), 93-10(b) and also by virtue of the Respondent Firm's consent to this order, the Respondent Firm is subject to the discipline set forth below.

NC BOARD OF

Consent Order - 2 Mark T. Preston, CPA Preston Sims & Darden, P.A.

JUN 15 2017

**GPA EXAMINERS** 

BASED on the foregoing and in lieu of further proceedings, the Board and the Respondent Firm agree to the following Order:

- 1. The Respondent Firm is censured.
- 2. The Respondent Firm will provide a written statement, on firm letterhead, acknowledging that the Respondent Firm policy is to no longer participate in, perform, or review any engagements involving ERISA benefit plans, governmental, or Yellow Book audits.
- 3. Each staff member participating in attest or assurance services must take at least eight (8) hours of group-study A&A CPE related to Audit Documentation annually until the Respondent Firm receives a pass on a system review or a pass or pass with deficiencies on an engagement review.
- 4. Prior to the Respondent Firm participating in, performing, or reviewing engagements involving ERISA benefit plans, governmental, or Yellow Book audits, the Respondent Firm shall, at its own expense, obtain pre-issuance reviews of those engagements until such time as the Board determines that pre-issuance review is no longer necessary. The pre-issuance reviewer shall be approved by the Board. The Respondent Firm shall authorize and cause the pre-issuance reviewer to provide the Board with a copy of each pre-issuance review report.

CONSENTED TO THIS THE _	14 14	_DAY OF	JUNE	
	(Day)	O 1	(Month)	(Year)
Ind	NLJ: ividual au	thorized to sign or	n behalf of Respo	ndent Firm
APPROVED BY THE BOARD T	HIS THE		المال الم	, 2017
		(Day)	(Month)	(Year)

NORTH CAROLINA STATE BOARD OF CERTIFIED PUBLIC ACCOUNTANT EXAMINERS



BY: Wyy Thurser Cook

NORTH CAROLINA WAKE COUNTY

### BEFORE THE NORTH CAROLINA STATE BOARD OF CERTIFIED PUBLIC ACCOUNTANT EXAMINERS CASE #C2017114

IN THE MATTER OF: Regina H. Rudolph, CPA, #32428 Respondent ORDER

THIS MATTER having come before the Board with a quorum present, and having been consented to by the Respondent, the Board finds and orders as follows:

- 1. Regina II. Rudolph (hereinafter "Ms. Rudolph") is the holder of a certificate as a Certified Public Accountant in North Carolina.
- 2. Ms. Rudolph failed to timely file the annual firm registration for Regina H. Rudolph, CPA, PLLC, in accordance with provisions as required by N. C. Gen. Stat. §93-12 (7b) and 21 NCAC 08J .0108 (b) and (g), and 08N .0213.
- 3. Ms. Rudolph subsequently renewed her firm registration, which was received by the Board on February 23, 2017, less than sixty (60) days from the annual firm registration date.
- 4. Pursuant to 21 NCAC 08J .0111(1), because Ms. Rudolph's infraction was for a period of less than sixty (60) days, the appropriate penalty is one hundred dollars (\$100).
- 5. Ms. Rudolph has paid her civil penalty and consents to the entry of this Order and has waived any right to a hearing.
- 6. The Board members present, representing a quorum of the Board, have unanimously decided to accept Ms. Rudolph's payment as full resolution of the aforementioned rules violation.

This the	24	day of	JULY	2017
	(Day)		(Month)	(Year)

OF CERTIFIED PURIS

NORTH CAROLINA STATE BOARD OF CERTIFIED PUBLIC ACCOUNTANT EXAMINERS

BY: WM. Harler Cand

### North Carolina State Board of Certified Public Accountant Examiners



### Resolution

Whereas, Murchison Bolton "Bo" Biggs, CPA, has served as a member of the North Carolina State Board of Certified Public Accountant Examiners since 2014;

Whereas, during his tenure, he served as a member of the Professional Education Applications Committee;

Whereas, during his tenure, he served as Chair of the Professional Education & Applications Committee;

Whereas, during his tenure he served as a member the Personnel Committee;

Whereas, during his tenure, he served as Chair of the Personnel Committee;

Whereas, during his tenure he has faithfully and tirelessly served as a leader in the profession and is an eloquent spokesman for the best interests of the public and the profession;

Be It Therefore Resolved that the members of the North Carolina State Board of Certified Public Accountant Examiners thank Murchison Bolton "Bo" Biggs, CPA, for his dedicated service, his personal sacrifice to serve the public interest, and his leadership to the Board.

This the 24th day of July 2017.

North Carolina State Board of Certified Public Accountant Examiners

Wm Hunter Cook CPA President

