



North Carolina State Board of Certified Public Accountant Examiners

REQUEST FOR EXTENSION TO COMPLETE CPE REQUIREMENT

Full Name (First Middle Last Suffix)

NC CPA Certificate Number

Employer (Name of Firm, Organization, Etc.)

Your Mailing Address (Street or PO Box and City, State, Zip Code)

This is my ___ Home Address ___ Business Address

Is this a change of mailing address? ___ Y ___ N

Daytime Telephone Number

Email Address

If the Board has previously approved you for an extension, attach a copy of the form the Board returned to you.

You must answer all questions for this request to be processed.

- A. I request an extension until (MM/DD/YYYY), but no later than June 30, to complete my annual CPE requirement.
B. I completed hours/minutes, including carry-forward, by December 31, toward the annual CPE requirement.
C. I need hours /minutes to satisfy the annual CPE requirement.
D. Reason for Extension - Attach a separate sheet explaining why you are requesting an extension. Include all relevant information so the Board can make an informed decision.
- If you were enrolled in a CPE course but couldn't attend for the stated reason, you must attach a copy of your registration form.
- Include a copy of any documentation, such as a doctor's statement or accident report, that supports your extension request.
- If self-study courses aren't an option for you, please provide a written explanation of why they are not.

I have read the CPE rules of the Board as found in 21 NCAC 08G .0400 and do certify under the penalties provided by law to the truth and accuracy of the information submitted above.

Signature

Date

FOR BOARD USE: The request has been considered by the Board and was:

Approved to: Denied

Meeting Date: Authorized Signature: